FS Safety Team Meeting Minutes
FS Training Center
Tuesday, May 21, 2019
10:15 a.m. - 11:45 a.m.

Minutes: Chris Pennington

Attendees: Tracey Mosier, Chris Pennington, Jim Bushnell, Roman Ariri, Reynard Cruz, Brent Curtis, Kurt Cooper, Alfonso Escobar, Mark Dickey, Daniel Eden, Ron Fouty, Daniel Jung, Joe Grojean, James Hardwick, Geoff Hallett, Leigh Kiernan, Joe Lo, Mingizem Mekuria, Robert Martinez, Michael Nguyen, Joseph O’Conner, Shannon St. Clair, Tom Pittsford, Lori Garvey for Mark Pekarek, John Salvesen, Natalie Daranyi - EH&S, Barry Morgan - UWEM

Absentees: Jeff Angeley, Chris Chizek, Jasmine Arvidson, Rex Corpuz, Stephen Deyesso, Anne Donegan, Chris Forbes, Mark Hash, Lance Hendrix, Mike Hendricksen, Hassan Guyo, Patrick Johnson, Joe Lo, Sterling Luke, Gabrielle Moats, Joles Tahara, Curtis Nilson, UWPD

Introductions: Brent Curtis from TS joined us for the first time, as well as Barry Morgan – EM & Roman Ariri - BSD Area E.

Review of April Minutes: Shannon requested that we add the Communications Center is looking for ways to disseminate the information about calling 911 from elevators (e.g. student orientation). Contact Shannon with your ideas.

UWPD Report – no representative in attendance.

EH&S Report – Natalie shared information about the Harborview Research & Teaching building radiation incident on May 2. Most EH&S personnel have been involved in mitigation. Researchers did not have business continuity plans. This incident may cost millions in lost revenue & production. Building is owned by the county but UW researchers occupy it. Shannon pointed out if the safety expectations of contractors was considered prior to the work. Tracey explained we are working with Aleanna in future forward to address exactly this concern for UW Facilities hired contractors. Ron F stated that UW has very specific language for contractors and that a point person must be designated. Planning and language is important. Jim stated if you see a contractor acting unsafely, use your Stop Work authority (yellow card). See something, say something.

UWEM – Barry Morgan is the replacement for Eli King. He is going to work on the air quality (including volcanic ash) plans. Barry shared that there is a scheduled by-invitation-only tabletop exercise next week involving select members of the UW President’s Emergency Policy Council. Barry also said that there is a planning meeting regarding summer inclement weather policy. Tracey sent out an email to leadership regarding summer weather and air quality predictions and to prepare early. The fact that every year we have upwards of 94,000 minors on campus is another driving force behind planning well for potential inclement weather and air quality.

Finance and Facilities Safety Committee: Chris reported on the May 9 meeting. L&I requires meeting minutes to be posted on safety bulletin boards, and N22 parking lot with possible Stevens Way closures (Brent reported in new business below). HR department at 4300 Roosevelt had a break-in but a camera where Seattle Children’s department resides identified the suspect and an arrest was made and all stolen materials were recovered. Jeff Mellema reported that his office had a choking incident and no one currently certified to help but an employee who was formerly trained was able to assist. Group 2 will reorganize to be all UWF with 8 elected positions to represent various units and departments. The remaining departments of Group 2 will be absorbed into Group 1. These changes will occur in January after elections.
**June Monthly Safety Topics** (only reference the topics relevant for your shop and go in depth)

- **Eye Protection**: The type of eye protection worn is based on the hazard you are exposed to [https://www.cdc.gov/niosh/topics/eye/](https://www.cdc.gov/niosh/topics/eye/) and **L&I training kit**
- **Hearing Conservation**: We are required to provide two types of hearing protection. Provide different styles of earplugs. Inspect ear muffs. In 2018 UWF had 9 recordable hearing shifts.
- **Laboratory Moving Out Checklist**: When you are asked to work in a lab space or equipment, the area needs to be secured/cleared ahead of time. Our employees do not have to work in a lab or on lab equipment unless it is safe and clean. Review web links with your shop.

**Review of April Accident Reports:**

2019-04-039: Tom wondered if the employee was descending the ships ladder face forward or back (i.e., facing the ladder or facing away from the ladder). Shannon mentioned it should be included in the tunnel access document.

2019-04-034: Transportation Services employee struck by UW vehicle. This is not a near miss. Is adding more cones the best solution?


2019-04-056: Chris asked about this and Mike said that Tower will not move the height of the paper towel dispensers. Some administrative control solutions are being considered.

2019-04-071: Joe O’Connor concerned about power rerouted. Not clear if employee knew whether lights worked or not. Tom P stated it is best practice to have two light sources when entering these types of spaces in case batteries burn out. Using a flashlight and the light on your phone were examples of two means of lighting an area. This is part of hazard review and pre-task planning.

2019-04-086: Chris couldn’t understand why this was reported. Brent clarified that employee was riding a bike up the wrong way of a car ramp as a car was coming down the ramp and could have been struck by the car.

**New Business**: Brent reported on construction plans for the N22 disability parking lot. June 17-Sept 20 it will be closed. Communications to community will be going out in the next week or so. Tentative dates on the Stevens Way closure are August 1-30. Rerouted traffic will be onto Mason & Jefferson, busses to Montlake. Population Health construction requires closing off Stevens on the west side of campus sometime this summer as well (Mark Sweeters & Jeanne Nada are the point persons on this). SFD won’t allow Stevens to be closed on both ends at same time. First football game is Aug 31st so Stevens must be open by then.

Joe Lo reported that pallets are still stacked up on loading dock of Mary Gates. Tell your supervisor, building coordinator, and/or manager. Mike N will follow up on the WO that was submitted. Mention it is a safety concern in the description of the request.

Ron F shared Out of Service tags for defective equipment are available. Stores carries them. Be sure to submit a Work Order for repair. Natalie stated these tags are not to be used in conjunction with LOTO lock.
Geoff brought up a concern that a blind corner at Haggett & Willow needs a mirror. It was advised to submit a WO to Grounds through the Customer Care team.

Natalie mentioned a recently posted informational sheet on the different types of dust masks, surgical masks and respirators Respirators: A Quick Guide

John S stated motorized skateboards are going down the streets. Suggestion was to call UWPD, however information obtained after the meeting found that using skateboards for transportation purposes is legal. Transportation Services website has information regarding motorized scooters rules. Here is information from Philip Miller at Transportation Services:


1. UW Specific and Adopted WAC Sections

WAC 478-116-221 (UW) Use of motorcycles, mopeds, scooters, and motorized bicycles.

(1) Motorcycles, scooters, mopeds, and motorized bicycles powered or assisted by combustible engines or engaged electric motors are considered motor vehicles and subject to all traffic rules. These vehicles shall not be permitted on paths, sidewalks, authorized bicycle or pedestrian areas, or in buildings.

(2) Bicycles assisted by electric motors are permitted on campus paths and sidewalks where bicycles are permitted to travel if the motor is disengaged and the bicycle is powered solely through human pedaling.

WAC 478-116-242 (UW) Use of skateboards. (note – not specific to motorized)

Skateboard use in pedestrian areas including, but not limited to, walkways, ramps, concourses, and plazas (such as "Red Square"), and on internal university streets and loading areas on the campus, is restricted solely to transporting an individual from one campus destination to another. Any recreational, athletic, or other exhibitional use of skateboards unrelated to transportation is strictly prohibited, unless expressly approved in advance by the appropriate committee on the use of university facilities, pursuant to chapter 478-136 WAC. The use of skateboards for any purpose within parking lots or parking garages is strictly prohibited. [Statutory Authority: RCW 28B.10.560 and 28B.20.130. WSR 11-13-058, § 478-116-242, filed 6/14/11, effective 8/8/11.]

RCW Sections addressing general E-bike use (see link to recent changes above)

RCW 46.04.169 Electric-assisted bicycle—Class 1 electric-assisted bicycle—Class 2 electric-assisted bicycle—Class 3 electric-assisted bicycle.

RCW 46.61.710 Mopeds, EPAMDs, motorized foot scooters, electric-assisted bicycles, class 1 electric-assisted bicycles, class 2 electric-assisted bicycles, class 3 electric-assisted bicycles—General requirements and operation.

And from Liz Bastian at Transportation Services: E-scooters will be treated as Class 1 & 2 e-bikes. They can be operated on shared-use paths and bike facilities, and parked in bike racks or other designated spaces. I do not believe e-skateboards are called out separately from skateboards in the WAC, and my assumption is that they would be treated the same as regular skateboards.
Report out on previous meeting’s action items:

1. Jim Bushnell to initiate powered pallet truck training/practicals. His goal is to provide a sustainable and repeatable training.

Action Items (report at next meeting):

1. Natalie Daranyi to follow up on OARS 2019-03-064 to determine the source of the heat that caused the burned arm.
2. Tracey will provide info regarding proper descent on ships’ ladders.
3. Mike N will follow up on pallets to be removed on Mary Gates loading dock.

Meeting adjourned at 11:40 a.m. Next meeting June 25, 2019.

April 2019 Accident Reports
April 2019 FA Health & Safety Committee Group 2 Minutes