

Group 2 Health & Safety Meeting Minutes
10/19/2023– Teams Meeting

Attendees: Aaron Brantley, Alison M. Robinson, Anne Donegan, Brett Magnuson, Cesar Escobar, Chris Pennington, Derek T. Martin, ESHAK ZAKHARY, Joe Grojean, Ken Clark, Kurt Cooper, Kyle Kulenkamp, Michael E Crain, Nick Fraser, Nigel Horton, Norman Kwasinski, Sonia Honeydew, Tracey Mosier

Absentees: Austin Davis, Clayton Brainerd, Eric Broekhuizen, Erin McKeown, Mariann Thompson, Mark Pekarek, Mike Nguyen, Paula Lukaszek, Peter Bakkedahl

Key: Voting attendee, counts towards quorum-Eight (11) need to be present either in person or on phone/Teams/Zoom.

Recorder of Minutes: Nigel Horton

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Call to Order

The meeting was held via Teams and called to order at 11:04 Am by Brett Magnuson Co-Chair Group #2 Health & Safety

Attendance/Quorum

- Met quorum, people had issues logging in at first.

Safety Moment

- Cesar noted student went past construction barrier, and was not stopped.
- Kurt needs to call in dig request to 811

Review of Last Meeting's Minutes

- Eshak made motion to approve amended minutes, Kurt seconded approval, minutes approved.

UW-Wide Report

- Brett was at the meeting, one of the presentations was by Sally Clark regarding outreach and the unhoused. Discussion about new contract and REACH program and additional security. Reminder that if you run into unhoused to contact UWPD with non-emergency call.
- Presentation on National Biosafety month.
- EHS report out from Eleanor Wade and COVID update. COVID cases have gone down from last year.
- Travel planning information provided.
- Locations provided to pick up masks.
- Judy C gave a presentation on bloodborne pathogens.
- Information on safety incidents at Bothell campus.
- 10/19 was The Great Shakeout
- EHS update with links to Crane, Hoist and Rigging safety.

Review Action Items

- Election ongoing – ahead of most committees however still have multiple departments that need to nominate or appoint roles. Motion to move on by Kurt, and second by Nick.

Group Reports

- Asset Management:
 - PDG/RE (Nigel): Nothing to report
 - Engr Services (Brett): Nothing to report
- BI/IT (Nick/Cesar): Nothing to report
- BSD (Aaron): Nothing to report
- CEUO (Kurt): Nothing to report
- F&A (Eshak): Nothing to report
- M&C (Ken/Norm): Nothing to report
- RMO (Alison): Nothing to report
- Transportation Services (N/A): No report
- UW Safety (Chris/Tracey): Tracey is in the process of reviewing the last 5 years of incident data to see what the top hazards are in UWF and focus on top 4, 1 in each quarter, as safety initiatives to focus on improvements. Hoping to improve behavior and decrease incidents and take action. Ergonomics is typically at the top of the list followed by incidents involving vehicles.
- Washington Federation of State Employees (WFSE/Michael): Nothing to report

OARS Reports

2023-09-

- 002 – Employee hurt by buffer
 - __ Safety (Tracey) asked why did the employee get hit by the buffer? BSD (Aaron) answered most folks not prepared for the initial kick of the machine. Users must have the handle adjusted to the right height and use their core. Tracey asked if BSD could do training to make sure these are used correctly. BSD said there was a SOP but could be updated.
- 005 – Employee backed into bollard
 - __ Speaks to Safety's initiative about vehicle safety. Would be helpful to have more information, did not include if this was a UW vehicle (it was). Ken will follow up to request more information.
- 006 – Employee found suspect material
 - __ EHS tested material and determined it was not hazardous. Contractor had left puddle and had not cleaned up their mess as their treatment went passed door they had access to. Snake could have been used to block the door and prevent the liquid from going underneath and collecting.
- 018 – Employee found drilled out hole in door

- __This poses a security risk. Similar to past event as well, may be a duplicate report, EHS (Sonia) to verify.
- 019 – Employee hit fire hydrant with vehicle
 - __Supervisor comments need to be filled in. Reviewed photos of damage.
- 021 – Employee found vending machine with smashed glass
 - __Odegaard library location. This was tempered glass and would take a lot of force to break.
- 032 – Employee had allergic reaction
 - __Employee was not certain this was a jobsite issue and only putting up Visqueen for containment and may have been incidental. Employee was okay the next day.
- 035 – Employee injured by demolition material
 - __Was wearing rip stop pants but was still scraped by material. Kyle reported they will evaluate if thicker pants should be issued for this type of work.
- 037 – Employee noticed tripping hazard and put up caution signs
 - __Great representation about ensuring areas are not only kept safe from physical hazards but also haz-mat issues as well (requested haz-mat tests as part of report).
- 039 – Employee lost balance on ladder and fell off
 - __Wanted clarification of the type of ladder being used. Also wanted to know about tables and chairs and how the ladder was positioned so close to them. Aaron to follow up on what happened.
- 040 – Employee's vehicle side mirror hit by passing vehicle
 - __No discussion
- 047 – Employee T3 machine fell down stairs and employee injured
 - __Safety (Tracey) contacted BSD to find out what happened. These are big machines 800-1000lbs and is a walk behind but machine turns off when the handle is let go.
- 055 – Employee injured dismantling a vacuum
 - __Tried to remove the wand while wearing the vacuum, need to remove first to limit exposure.
- 056 – Employee injured installing ballast
 - __Reviewed incident.
- 062 – Employee found vehicle with broken passenger window
 - __Strange that car manual was stolen.
- 066 – Employee found vehicle broken into
 - __Suggestion for more flood lighting.
- 067 – Employees tripped over uneven sidewalk

- __ Was not sure if this was on campus or on Seattle property. Have not seen a work order to fix the issue. May have been submitted through the Find It, Fix it app where reports are submitted to the City. This needs to be a corrected issue, not what the person should do differently.
- 069 – Employee slipped on chemical stripper applied to floor
 - __ Did not indicate type of footwear in report. New boots have traction to help with slippery surfaces. Aaron to follow up to see what footwear was used. Work practice is to not step into the stripper, but hard not to walk through some of the stripper that has been activated. Needs supervisor comments.
- 071 – Employee injured by closing hatch
 - __ When trying to assist and unfamiliar with a hatch, be hyper aware and use bump cap or a hard hat anytime in the tunnel. Suggested work order to add mechanism so hatch does not slam shut.
- 078 – Employees vacuum wire caused sparks
 - __ Vacuum was not the issue but it was the cord, and the cord protector was not being used. That is used to keep the cord from being pinched and sparks from happening. Person was also not winding cord correctly (too tight) and contributing to the issue. Cord was disposed of appropriately. Report was very detailed and helpful.
- 080 – Employee passenger injured exiting transport van
 - __ Driver stopped at the uneven part of the sidewalk (concrete area replaced with asphalt) that may have contributed to the issue. Work order has been submitted to correct the issue. Asphalt will be replaced with concrete in the spring. Ken to send follow-up to the transportation shuttle drivers so they are aware of the corrections.
- 084 – Employee's gloved hand got wrapped up in a drill
 - __ Person was replacing a drill bit on a cordless drill not using a chuck to replace the bit and manually disengaged it. Also, suggested not to use gloves when using certain machine tools.
- 086 – Employee sore from use of 4000 mower over the course of the last several months
 - __ Depending on the person size this may be an ergonomic issue. Norm looked at personnel using machines and it looks like folks under 5'6" and a certain weight may be a factor. Also seat position and peddle distance. Safety (Tracey) asked if there will be a practice to limit injuries.
- 100 – Employees finger crushed between equipment and dolly
 - __ Not enough time to discuss
- 101 – Employee injured while reaching up to vacuum a vent with backpack vacuum
 - __ Not enough time to discuss
- 104 – Employee injured pulling a light tree
 - __ Not enough time to discuss
- 108 – Employee slipped and got injured while removing ivy
 - __ Not enough time to discuss

- 109 – Employee injured when slipped on applied graffiti remover
 - ___ Not enough time to discuss

EH&S Report

- ___ From OAR's reports: Tracey – supervisors should not be making medical recommendations (respirators/exercise). We should have HR weigh in on these recommendations.
- ___ Sonia - Nothing to report.

New Business

- ___ No new business.
- Next UW-wide meeting is November 08, 2023
- Next HSC-2 meeting is November 16, 2023

CC: Lou Cariello, Vice President of Facilities, UW Office of the President
Clayton Brainerd, Partner Resource Analyst, UW Facilities
Erin McKeown, Accident Prevention Manager, Occupational Safety & Health, EH&S