

Group 2 Health & Safety Meeting Minutes  
11/16/2023 – Teams Meeting

Attendees: Aaron Brantley, Anne Donegan, Brett Magnuson, Cesar Escobar, Chris Pennington, Derek T. Martin, ESHAK ZAKHARY, Joe Grojean, Ken Clark, Kurt Cooper, Kyle Kulenkamp, Michael E Crain, Nick Fraser, Nigel Horton, Norman Kwasinski, Sonia Honeydew, Tracey Mosier

Absentees: Alison M. Robinson, Austin Davis, Clayton Brainerd, Eric Broekhuizen, Erin McKeown, Joe Grojean, Mariann Thompson, Mark Pekarek, Mike Nguyen, Paula Lukaszek, Peter Bakkedahl,

Key: Voting attendee, counts towards quorum-Eleven (11) need to be present either in person or on phone/Teams/Zoom.

Recorder of Minutes: Brett Magnuson

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### **Call to Order**

The meeting was held via Teams and called to order at 11:03 Am by Nigel Horton Co-Chair Group #2 Health & Safety

### **Attendance/Quorum**

- Met quorum.

### **Review of Last Meeting's Minutes**

- Ken made a motion to approve amended minutes, Derek seconded approval, minutes approved.

### **Safety Moment**

Ken was on a motorcycle driving by Hutchinson Hall last week and witnessed contractor blowing leaves onto the road and not coordinating with the street sweepers. Norm mentioned that this happened again this morning. Chris mentioned that this keeps happening at the same site, reach out to PDG (Safety Plan).

### **UW-Wide Report**

- Nigel and Norm were at the meeting.
- Presentation on Cranes, Hoists and Rigging Safety Program by Jimmy Spencer– EH&S.
  - The various departments and groups that apply to this program.
  - Separate Rigging and Craning Training.
- E-12 Lighting Improvements

### **Review Action Items**

- Elections – Derek reported that all nominees and appointees filled, elections email reminders were sent out.

### **Group Reports**

- Asset Management:
  - PDG/RE (Nigel): Nothing to report
  - Engr Services (Brett): Nothing to report

- BI/IT (Nick/Cesar): Nothing to report. Cesar reported that a BIT employee was accosted by a person on their way from the Light Rail Station to the UBD.
- BSD (Aaron): Nothing to report
- CEUO (Kurt): At Haggett Hall sawed through a high voltage cable. No injuries.
- F&A (Eshak): Nothing to report
- M&C Norm): Nothing to report
- RMO (N/A): Nothing to report
- Transportation Services (Derek): Nothing to report
- UW Safety (Chris): Nothing to report
- Washington Federation of State Employees (WFSE/Michael): Nothing to report but provided a safety tip on GCFI's.

### **OARS Reports**

2023-10-

- 005 – Employee hurt by moving a heavy dumpster
  - \_\_Joe mentioned slowing down and asking for assistance.
- 011 – Student tripped over tall grass and fell
  - \_\_Norm said the landscape at Population Health is problem especially in the wet months. Will have to schedule periodic maintenance more often. Included a photo of the sidewalk and landscape. Aaron provided a suggestion to cut back in the fall.
- 014 – Employee driving a UW vehicle had an accident with a scooter
  - \_\_Derek said that this happened at W45. The injured person was speeding (And not wearing a helmet) on the sidewalk and ran into the car. Police and Medics responded. Nick reaffirmed that this is a difficult location.
- 018 – Individual driving a vehicle damaged a fender.
  - \_\_Photo was included.
- 020 – Employee removed some adhesive from a wall without having it tested for hazardous material.
  - \_\_Ken mentioned that it is important to stress a safety work plan especially with new employees.
- 022 – Employee bit by ants while working on the floor
  - \_\_Joe mentioned that this was a challenge to identify the insect. Pest Control was called.
- 024 – Contractor on the roof beyond the tie off area
  - \_\_Joe mentioned that this was discussed with the contractor previously. Chris asked if there is a policy for Zones work with contractors.
- 025 – Employee driving a UW vehicle damaged a mirror

- \_\_Norm mentioned that this has happened in the past. Derek mentioned that the Lander Hall parking garage is a difficult location. Joe mentioned that speeds are trying to be limited on various roads, but the roadways are managed by the city.
- 027 – UW Vehicle was broken into, and tools stolen
  - \_\_Joe provided a reminder to empty the work trucks, especially before a long weekend.
- 029 – Employee transporting batteries that fell off the moving platform
  - \_\_Spill kit is to be bought for the vehicle. Derek mentioned lead acid batteries have the potential to explode if slammed down or fall off a cart.
- 038 – Employee's had pain in their shoulder after lifting a dolly
  - \_\_Joe mentioned to use standard lifting practices.
- 043 – Person riding a bike fell due to wet leaves
  - \_\_This location has been a problem in the past.
- 044 – Employee experienced pain in hip and shoulder
  - \_\_Chris complimented the employee on their response and analyzing what could have been done differently.
- 045 – Employee driving a UW vehicle had an accident
  - \_\_Derek mentioned that would Building Services and this location is very busy.
- 047 – Employee driving a UW vehicle had its mirror clipped.
  - \_\_Area was reported to be a difficult location.
- 048 – Employee driving a UW vehicle had an accident
  - \_\_Reviewed.
- 073 – Employee burned his arm removing insulation from a steam line
  - \_\_Joe recommends correct clothing (Long sleeves) could have helped. A HRC (Hazard Review Checklist) is recommended.
- 085 – Employee driving a UW vehicle had an accident
  - \_\_Photos were provided.
- 090 – Employee bumped their head on a pipe
  - \_\_Bump caps (PPE) were recommended. Available at Stores.
- 097 – Employee hurt back carrying items up and down stairs
  - \_\_Aaron said if the elevator is out, normally additional help is provided, or smaller bags are used or delay the removal until the next day.
- 098 – Employee passenger injured exiting from a chase access door
  - \_\_Confined spaces are difficult. Haggett Hall is to demo' ed.
- 099 – Employee encounter wildlife while opening a dumpster

- \_\_ Norm mentioned that this has happened. A tetanus shot was recommended. Aaron mentioned that a dumpster prop may have helped.
- 101 – Employee’s finger was caught in a closing door
  - \_\_ Reviewed, Chris complemented the supervisor’s comments.
- 105 – Employee hurt wrist while working
  - \_\_ Repetitive motions.
- 107 – Person found sleeping in stairwell
  - \_\_ Another report to go to Campus Safety. Photos were included.
- 114 – Employee injured stepping off curb
  - \_\_ Reviewed, awareness of the surroundings. Needs supervisors’ comments.
- 123 – Employee’s belt was caught in buffer machine
  - \_\_ Aaron questioned if the belt was loose.

#### **EH&S Report**

- \_\_ Sonia
- \_\_ Nothing to report.

#### **New Business**

- \_\_ Chris mentioned are going to bring back Safety Open House at Facilities Services Training Center (4/2/24)
- Next UW-wide meeting is December 13, 2023
- Next HSC-2 meeting is December 21, 2023

CC: Lou Cariello, Vice President of Facilities, UW Office of the President  
 Clayton Brainerd, Partner Resource Analyst, UW Facilities  
 Erin McKeown, Accident Prevention Manager, Occupational Safety & Health, EH&S