

UW Tower Conference Rooms & Capacities

Resource	Capacity	Hourly	Minimum	Room Specific information
C Building				
Visitors' Dining Room	24-25	\$30.00	\$90.00	Catering kitchen, windows, balcony, closets, lounge. Configurable with many table layouts. Wireless, Conference Phone, & Ethernet available. This is a closed door room.
Cafeteria North	100	\$50.00	\$150.00	North end of the Cafeteria near the Tower Café. Room can be broken into smaller spaces by renting Pipe & Drape.
Cafeteria South	300	\$50.00	\$150.00	South end of the Cafeteria with windows that overlook Lake Union. Room can be broken into smaller spaces by renting Pipe & Drape.
C-2 Plaza North	10	\$25.00	\$75.00	Located on the Lobby level, this room looks out over the South end of the Plaza and the Tsutakawa Fountain. This is a closed door room.
C-2 Plaza South	10	\$25.00	\$75.00	Located on the Lobby level, this room looks out over the South end of the Plaza and the Tsutakawa Fountain. This is a closed door room.
Plaza Event Center	25	\$50.00	\$150.00	Both the North & South Plaza rooms and the small soft meeting space in between the rooms.
O Building				
Mezzanine	100	\$25.00	\$75.00	A glassed in Mezzanine with room for poster sessions, art, receptions etc. The Mezzanine, if requested for your event, is included in the price of renting the Auditorium. This is an open air space, and NOT a conference room.
Auditorium	200	\$100.00	\$300.00	Fully integrated sound system, data projector, can hold up to 204 people in fixed seats. Each seat has a fold up table. Wireless, Conference Phone, & Ethernet available. This is a closed door room.
T-22 Conference Center				
T-22 Boardroom	30-60	\$60.00	\$180.00	No food allowed. Rear projection screen controlled by touch screen, windows, wireless, conference phone, & Ethernet available. This room holds 22 at the table and another 40 or so around the outside of the room. This is a closed door room.
T-22 Magnolia Conference Room	32	\$30.00	\$90.00	This room can be configured in many layouts. Windows, wireless, conference phone, & Ethernet available. This is a closed door room. Setup fees may apply.
T-22 Alki Conference Room	10	\$20.00	\$60.00	South facing, windows, wireless, conference phone, & Ethernet available. This is an open air conference room.
T-22 Ballard Conference Room	10	\$20.00	\$60.00	South facing, windows, wireless, conference phone, & Ethernet available. This is an open air conference room.
T-22 Cascade Conference Room	10	\$20.00	\$60.00	Southwest facing, windows, wireless, conference phone, & Ethernet available. This is an open air conference room.

T-22 Queen Anne Conference Room	6	\$20.00	\$60.00	West facing, windows, wireless, conference phone, & Ethernet available. This is a closed door room.
T-22 Glass Conference Room	12-14	\$30.00	\$90.00	No food allowed. West facing, windows, wireless, conference phone, & Ethernet available. This is a closed door room.
T-22 Wallingford Conference Room	6	\$20.00	\$60.00	West facing, windows, wireless, Conference Phone, & Ethernet available. This is a closed door room.
T-22 Fremont Conference Room	16-18	\$20.00	\$60.00	Northwest facing, windows, wireless, conference phone, & Ethernet available. This room has one large conference table that can seat up to 18. This is an open air conference room.
T-22 Greenlake Conference Room	10	\$20.00	\$60.00	Northwest facing, windows, wireless, conference phone, & Ethernet available. This is an open air conference room.
T-22 Ravenna Training Room	35-50	\$30.00	\$90.00	Configurable with many table layouts. North facing, windows, wireless, conference phone, & Ethernet available. This is an open air training room.
T-22 Regent's Conference Room	12	Not Reservable		Small open air conference room for Regent's use only.
Staffing				
After-hours A/V & other event support	Staff	\$38.50	N/A	Will provide A/V and other event support for after-hours and weekend events. After-hours support is required if your event has more than 50 people or has A/V requirements.
Builders/Room Setup	Staff	\$75.00	1 hour of work	Our Builders will setup the rooms with configurable furniture to your specification.
Custodial	Staff	\$188.25	Flat Rate	Events over 50 people involving food or alcohol and occurring after-hours and on the weekends will incur a custodial charge.
Pipe & Drape	Resource	\$1/ft	\$5.00	Available in the Cafeterias only. Floor to ceiling black curtains to section space.
Security Guards	Staff	\$59.68	1 hour of work	Extra Security may be needed if your guests are parking in the garage during an after-hours event or if the number of attendees for your event is over 100 people, and you are serving alcohol.