

## Appendix I: Documentation of First Aid Plan

Instructions: Use this form to document the first aid plan for your department, organization, or unit.

Update this form when any information changes.

Department, organization, or unit name: **UW Facilities**

This First Aid Plan is for the following type of work environment:

X Office

Laboratory

X Shop or Warehouse

Remote Location

X Other: Other UW campus field locations

UW Facilities has chosen the following as our plan to provide quick and effective first aid to our employees:

- ✓ We will rely on UWPD and Seattle Fire Department emergency response to provide first aid.\*
- ✓ We will ensure that first-aid trained personnel are available to render first aid to our employees.

Check with your TMS Coordinator for employees that have received first aid training within the past two years and are certified.

We have a specialized procedure for ensuring quick and effective first aid to our employees.

Click here to and describe your specialized first aid plan.

This First Aid Plan was last updated: June 2019

For questions regarding this plan contact: Chris Pennington

\*Note: If your work environment is a laboratory, shop, or warehouse you cannot depend upon this option. You will need to ensure that first aid trained personnel are available