

UW Facilities Safety Team Meeting Minutes
Hybrid: In-Person & ZOOM

Tuesday, June 25, 2024

10:15 a.m. - 11:45 a.m.

Minutes: Tracey Mosier

Attendees: Tracey Mosier, Chris Pennington, Ron Fouty, Thomas Bain, Ryan Balkcom, Jason Beatty, Dave Bomengen, Michael Crane, Derek Dahlstrom, Kellie Dean, Anne Donegan, Alfonso Escobar, Chris Forbes, Matthew Gay, Alex Hodgson, Katherine Huebl, Nick Jenkins, Chris Mansfield, Michael Nguyen, Joe Schindler, Todd Tracer, Matt Phelps, John Salvesen, Andre Vasquez, Justin White, Nate Whittaker, Jeff Wilcox, Han Yoo, Officer Anthony Stewart (UWPD), Chris P reported for EH&S

Absentees: Roman Ariri, Grant Backman, Robert Bale, Olynthia Chancy, Jeff Dale, Kurt Cooper, Greg Dillingham, Daniel Eden, Goldie Johnson, Leigh Kiernan, Dave Lawson, Joe Lo, Rezene Mebrahtu, Gopal Narayanan, Mark Pekarek, Shannon St. Clair

Meeting Moderator: Chris Pennington

SAFETY MOMENT: Dave B shared that he went to his parked UW Vehicle and when he got in and started it, a person came rolling out from underneath. Dave got out and realized the individual had been sleeping under his vehicle and the one next to his vehicle. A good reminder to check around your vehicle before use.

Introductions: Chris Mansfield was introduced and will represent BSD Area G.

Announcements: Chris shared EH&S new Incident Reporting QR Code [poster](#)

Review of April Minutes (including Action Items from the previous meeting): No May meeting. No edits to April minutes.

Action items from April meeting:

- *Chris will follow up regarding traffic safety concerns around the Pend Oreille gatehouse intersection. Some suggestions were turning it into a 4-way stop and adding double yellow lines to prevent passing. Please send any additional suggestions to Chris.*
-Chris reported that TS has stated that the gatehouse is needed and will not be removed. TS sent the request to Howard Nakase. Kellie emphasized that it is a very confusing intersection still, and there doesn't appear to be an easy solution for improvement. Regarding redundancy of signage on downhill side of Pend Oreille: Chris spoke with Charles Thompson- trees blocking second sign, that's why there is a second sign. It was agreed that there's a need for both signs.
- *Chris will follow up with TS regarding traffic routing and safety issues near the Burke entrance. Would it be safer for that area to be rerouted/redirectioned for one-way only?*

-Chris received information back from TS that when the parking lot was redone as part of the Burke Museum PDG project, evaluations were done by a traffic engineer. Need reports of near miss or accidents to identify the magnitude of the issue or if this was a one-off incident. A minor accident was observed and reported which is what brought the issue to Safety Team. Note: after the meeting, the email response from TS was reviewed and it was found that it was misinterpreted. As mentioned above, TS would need reports of near miss or accidents (**existing** data) to further explore the issue. Chris has reached out to EH&S and UWPD for any of these types of reports and will report at next meeting.

-Suggestion was made that a speed sign show people how fast they are going might also help. The Team discussed at length, reviewing the ariel photo of the lot. It was emphasized again that if anyone sees any unsafe incidents in this parking lot, to submit an OARS report.

-There were also concerns about confusing signage at Burke. Use defensive driving, slow when you come to the area, look for oncoming bikes and pedestrians and respond accordingly.

UWPD Report –

Graduation ceremony, night prior intercepted individuals with spray paint and red paint near stadium. They were contacted before any vandalism. There is a lull in incidents after graduation but still having significant property crimes. Tent City 3 coming to Parking lot W41. There are generally not increased issues from Tent City due to screening and requirements for staying there.

Working with Fleet on vehicle with lock punched out of door. Use a club to secure vehicles. When UWPD does contact people in the midst of crimes, jail often won't accept them. Asked about new UWPD offices, 2 in field training, 2 start field training in July, 1 coming out of Academy in July, one going into academy in August. About 1 year to get through the academy. Officer Stewart was asked about bringing back bike patrols. Once staffing levels are up, they will bring back bike officers. General agreement that the bike officers are really appreciated on campus. Be cautious on I-5 with road rage and indiscriminate gunfire. If someone wants to take your car, let them have it.

UWF Safety Focus 2024 Initiative updates– Tracey:

Slips for July, Trips for August, Falls for September. Chris relayed story about a woman that slipped in Queen Anne on a shady sidewalk and tore so many muscles, she can barely walk anymore. She had been a talented triathlete and this led to a lawsuit. It had been reported as a problem area previously. Pay attention to footwear tread/friction, what surface you are walking on, and housekeeping issues.

EH&S Report – Chris shared the EH&S report below.

1. Recruiting:
 - a. Research & Occupational Safety is recruiting a Laboratory Program Safety Manager.
 - b. Campus Preventative Health is recruiting a Public Health Specialist.
2. L&I opened one investigation:
 - a. Employee concern raised about unsanitary carpet in an ICA owned space.
3. L&I closed out one investigation:

- a. Employee concerns about noise levels from construction at Harborview Medical Center. L&I proposed no violations.
4. Wes Cochran's last day with EH&S was June 5th. Megan Grenille will serve as Interim Occupational Health & Safety Manager until position is backfilled.
5. Updated wildfire smoke training to meet new L&I regulations will be released by the end of June.
6. Shop safety program manual updates have been finalized and posted on the EH&S website.
7. EH&S has created a new [focus sheet](#) detailing chemical waste management practices for university researchers and personnel who generate hazardous chemical waste.
8. The following documents are currently in development or being updated and will be sent to UWF for stakeholder review/comment:
 - a. Electrical Safety Program Manual (finalizing review of external stakeholder comments).
 - b. Contractor Safety Manual (Reviewing internal EH&S comments).
 - c. Hearing Loss Prevention Manual Updates (posting on EH&S website soon).
 - d. Asbestos Management Plan Updates (Out for external stakeholder review).
 - e. University Hazard Communication Plan Updates (Reviewing EH&S internal comments before sending to external stakeholders).
 - f. Powered Industrial Trucks Program Manual (reviewing EH&S internal comments).
 - g. Confined Space Self Audit Checklist (out for internal EH&S review).

UWF Group 2 Health & Safety Committee – Chris P

Note: Group 2 minutes are on the same web page as the Safety Team Meeting minutes:

<https://facilities.uw.edu/partner-resources/safety>

Chris reported that there are challenges with getting minutes approved < therefore unable to report the minutes for HSC2 at this time. Not getting quorum.

June Monthly Safety Topics (only review the topics relevant for your shop and go in depth) – Ron

- Eye Protection – Eye injuries are 100% preventable. Please review HRCs or JHAs and make sure you are following the requirements for PPE.
- Hearing Conservation - wear your Hearing Protection (HP), check your hazard assessments and make sure you use PPE when needed. EH&S is analyzing equipment and areas for noise. Don't skip wearing HP because you'll only be in the area for a short time. Use the ability to hear normal conversation as a rule of thumb of when to wear HP- if you must yell to be heard, you should be wearing HP.

July Monthly Safety Topics:

- UW Vehicle Use – Was the emphasis for Safety Focus in Q2- Vehicle and pedestrian safety. Have to be approved drivers with valid drivers license. Occupants need to be involved in University business. Keep keys safe. Must follow rules of road, use your seatbelt, don't use phone when driving. Perform pre-use inspection before using the vehicle. If in an accident, notify supervisor, if property damage or injury call police, call CTI.

- Asbestos Requirements & O&M Manual – Asbestos and regulated materials. No one should start work on building materials until a GFS or historical data are signed off on by RMO. Make sure employees are trained and authorized to perform the work.
- Lead Requirements – All work that impacts building materials must be reviewed - before the work begins. A written work plan must be developed before the lead disturbing work begins. All employees need to complete their designated Lead training before being assigned work. Check with your supervisor to ensure you are up to date on this required training.
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Review of April/May Incident/Accident Reports: April summary was attached to meeting invite, May was sent separately via email.

2024-04-008: new employee working w/co worker and temp. Working on Burke and had a person harassing new employee and being aggressive. Co worker stepped in and helped, sent worker to the truck. Remove yourself from the situation.

2024-05-047: Extension cord in the eye. Use proper materials handling for roof. Develop process for handling materials, not dropping them or handing them, but use container or some other means to lower/raise. Also assure fall protection is in place for those on roof.

2024-05-104: Ryan reported slip on red square asked about solutions. PM is part of it. Suggestion to spray something on the bricks to increase friction. Submit WO for loose bricks or problem areas.

[May 2024 Accident reports](#)

New Business: An unhoused person in Denny area has been agitated. Did a throat slicing motion to some gardeners. It was reported to UWPD. One of the gardeners spoke with him. He is frustrated that his stuff is being moved by gardeners. He moved under Camillia trees behind Parrington. He was told by a gardener if his belongings still there today, they would be taken.

Action Items (report at next meeting):

1. Ask Dan Eden about QR code for OARS in vehicles. (UWF Safety)
2. Chris will report on EH&S and UWPD reports for Burke parking lot.

Next meeting July 30, 2024