

Job Hazard Analysis



University of Washington – Seattle Campus
 Facilities Services – Campus Energy, Utilities & Operations
 Seattle, WA 98195

Working Job Title: Director of Campus Operations

JHA Completed by CEUO Safety Engineer

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The Job Hazard Analysis form is designed to help supervisors assess and address health and safety hazards that have the potential to cause serious injury or illness (e.g., power tools, electrical repairs). Supervisors can use this document to train staff on safe work procedures.

The information below is a good faith effort to identify hazards encountered by the Director of Campus Operations.

The baseline training requirements for this position are:

- Asbestos General Awareness Online
- Covid-19 Safety Training: Back to the Workplace
- Fire Extinguisher Hands On
- Ergonomic Online training (optional)
- Fire Extinguisher Online
- HazCom Training Online

This document will serve as the certification of hazard assessment for personal protective equipment for the above working job title position.

Job Tasks	Potential Hazard	Controls & Recommended Actions	Training and Personal Protective Equipment
Driving vehicles	<ul style="list-style-type: none"> • Bodily injury 	<ul style="list-style-type: none"> • Maintain current driver’s license • Follow all traffic rules • Report problems with state vehicles • Daily pre-trip vehicle inspection 	<p>Task Specific Training</p> <ul style="list-style-type: none"> • Driver Safety and Awareness • Seatbelt use policy • Monthly shop safety meetings on PPE <p>PPE</p> <ul style="list-style-type: none"> • Seatbelt
Computer work	<ul style="list-style-type: none"> • Ergonomic problems: carpal tunnel and back problems • Eye strain 	<ul style="list-style-type: none"> • Adequate lighting • Take frequent breaks/stretch/move • Review ergonomic info on EH&S website • Request on Ergonomic evaluation from EH&S 	<p>Task Specific Training</p> <ul style="list-style-type: none"> • Ergonomic online training (optional) <p>PPE</p> <ul style="list-style-type: none"> • None
Cell phone usage	<ul style="list-style-type: none"> • Inattention leading to bodily injury 	<ul style="list-style-type: none"> • Be aware of your surroundings • Don’t drive and talk unless utilizing a ‘hands-free’ device 	<p>Task Specific Training</p> <ul style="list-style-type: none"> • Driver Safety and Awareness <p>PPE</p> <ul style="list-style-type: none"> • None