Minutes recorder: Chris Pennington

Meeting called to order at 11:15 a.m. and led by Sterling Luke.


**Introductions**

**Review November 2018 meeting minutes**

**Approval of minutes:**
- Quorum not met, minutes postponed to January meeting.

**U-Wide Report:**
Jeff M. & Angie reported. The Health & Safety Committees will be reorganized due to the departure of Jeff Scott and the reorganization at the highest leadership level. Group 1 & 2 will be the most impacted. Which departments will report to which group is under review. Everyone is asked to provide their thoughts and suggestions, Angie will send a list of Group 1’s departments to Group 2 members to assist in making informed suggestions. Uw Tacoma reported that they are not allowing the bikeshare bikes to be picked up from main campus to reduce bikes left improperly.

**New Business:**

**Group Reports**

**Internal Audit** – No Report

**Creative Communications** - No Report

**UWIT** – No Report

**Strategic Consulting** – No report

**Facilities Services** –
Daniel reported thorough anchor testing has been conducted for fall arrest on Physics/Astronomy building. Many conversations about the fixed ladders on the building too. He stated that the window washers are in the midst of their annual equipment evaluations (harnesses, etc.).

Sterling reported that UWPD is now citing those that remove/steal bricks from the campus. If you see someone with a brick or attempting to remove a brick, call 911. Sterling says that he has personally replaced 300 bricks of 900 taken this year. Sterling reported on the Safety Symposium hosted by UW Facilities that it was overall successful.

Chris reported that since Group 2 is in need of an executive sponsor, there is mention that the new Vice President of Facilities, Lou Cariello, may be asked to be it.

**Controller** – No report.

**UWHR** – No report.

**CPD** – Jeff A. reported on Population Health project meeting held earlier this morning. They are working on a Safety Development plan. He also mentioned that Facilities has a significant announcement coming on December 19th regarding the future of the organization.

**GCA/Proc** – No report

**SFS** - No report
Angie stated that Michelle is not coming back as chair of Group 2 so we need to elect a new chair in January. Nominations are now open. Group 2 needs to review the University Accident Prevention Plan (APP) and the group needs to review and add any supplemental information specific to Group 2. Angie provided a few suggestions: Stop the Bleed program can be added as an update to the APP and bike helmets required by law if using the bike share bikes for work commuting.

Angie will pursue on firm room reservation for 2019 meetings. Date and time will remain the same.

One OARS report reviewed by Group regarding a paper cutter injury. Chris P. will contact supervisor to get more information. Some questions the group had were: if this equipment is still in operation, has it been since serviced for ease of use? Is there guidance on use posted? How many pages was the person trying to cut?

Charter will have final peer review before being sent to sponsor.

Meeting adjourned at 12:08 pm. Next meeting January 10, 2019.

Cc on quarterly email:
John Chapman
Ann Anderson
Sue Camber
Chris Malins
Richard Cordova
Brian McCartan