As another year begins, it’s time to reflect on our accomplishments for 2013. It’s been a big year for Facilities Services, and here are a few of the highlights from the past twelve months.

• This year we celebrated the opening of our Facilities Services Training Center. More than 10,000 people have come through the doors of this amazing new space for staff. The training center has hosted the University president, Michael Young; a conference for Transportation Services employees with more than 100 people in attendance; and several recognition events, in addition to a full calendar of classes.

• The elm tree table, a project that involved several shops, was completed early in the year and installed in the training center conference room. FMC Shop 54 received a Husky Green Award in honor of their work on the table. The award and a certificate for 10 trees to be planted in the team’s honor were presented at the FS Training Center to Shop 54, as well as members of Shops 10 and 56 who were also involved with the elm table construction.

• Hillary Burgess, graduate student and IPM Coordinator for Grounds Management, was also nominated for a Husky Green Award this year.

• Three FS staff members were recognized as Distinguished Staff Nominees: Frank Martin, Kristin Elko and Sara Shores.

• Facilities Services established a new composting and green waste facility, thanks to funds from the Campus Sustainability Fund and collaboration across departments.

• The Campus Sustainability Fund awarded a grant to The Denny Project, a collaborative effort between the student-driven UW Garbology Project and UW Recycling and Solid Waste. The project pilot tested new and established waste diversion initiatives and gathered data on their effectiveness.

• UW Recycling & Solid Waste established restroom paper towel composting in several buildings.

• The FS Emergency Operations Center Situational Awareness Team launched a new safety portal website that aggregates campus safety and emergency preparedness resources: http://uw.edu/safety.

• Transportation Services, with the support of several other groups in Facilities, has been deeply involved in the First and Last Impressions initiative to improve the visitor experience on campus.

• The Association for Commuter Transportation (ACT) awarded their Marketing and Outreach: University Award to Transportation Services for their effective U-PASS Powered by ORCA communications campaign.

• The UW earned a BizCycle Silver designation due in part to Transportation Services’ efforts to promote bicycling on campus. BizCycle is an initiative of the Cascade Bicycle Club.

• Transportation Services was awarded the Diamond

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Vision: Facilities Services is a world-class organization providing exceptional service anywhere, anytime.

AVP Message, continued from page 1

Award for Outstanding Leadership from Enterprise Seattle Commuter Challenge.

- Fleet Services was again named to the 100 Best Fleets list and was recognized as the number 33 Greenfleet in the Government Greenfleet Awards.

- Once again this year, the Princeton Review named the UW to their annual Green Honor Roll as one of 22 institutions out of 836 reviewed to receive the highest score. Sierra Magazine also named the University to their “Cool Schools” list for the sixth year in a row, at number 12 out of 162 universities and colleges.

- The UW was recognized with the Green Washington Award by Seattle Magazine again this year, earning a Silver Award in the Academia category. Seattle Magazine’s November issue highlighted projects that FS leads or is involved in, such as the Smart Grid, energy efficiency improvements, LEED construction and green roofs.

- Thanks in large part to the hard work of Grounds Management, the UW was named a Tree Campus USA by the Arbor Day Foundation for the fourth year in a row.

- UW Emergency Management was officially recognized by the National Weather Service as StormReady. UW Seattle is the first college or university within Washington State to be recognized as a StormReady Community, and is currently the only school within the Pac-12 conference to accomplish this feat.

- One hundred fifty FS employees participated in 22 new process improvement and 6S teams in 2013.

Thank you to everyone whose efforts made these awards and achievements possible and for the continued hard work and creative thinking of all Facilities Services employees. May 2014 be even more inspiring than 2013.

Do you have accomplishments you’d like to share? If you have news from your group, please send your awards and accomplishments to fs-story@uw.edu. Thank you!

All Staff Meeting January 23, 2014

Please join us for this year’s Facilities Services All Staff Meeting on Thursday, January 23, in the HUB Ballroom. Charles Kennedy and the FS Directors will greet attendees at the door starting at 10 a.m. Refreshments will be served. Please speak with your supervisor or manager regarding arrangements for work coverage during this event.

What’s Happening at the FS Training Center

Check out the FS Training Center’s new website at: http://www.washington.edu/facilities/orgrel/training.

A new and improved website is now up and running, including a new “meet the instructor” section.

ORR Now Facilities Employee Services

Please note Organizations Resources and Relations has changed its department name to Facilities Employee Services, in order to better reflect the strategic mission and vision of this employee-dedicated department. The roles and responsibilities of the four units contained within this FS department, Training, Safety, Payroll, and Human Resources/Labor Relations, continue to grow as compliance and regulatory requirements become more complex. The name change went into effect in December, but will take some time to fully implement.

FS on the Web: www.washington.edu/facilities

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From custodians to maintenance shops to HVAC technicians, nearly all areas of Facilities can be affected by the onboarding of a new building on campus. The Capital Projects Office (CPO) manages the construction of new buildings, but Facilities Services is responsible for maintaining buildings once they are built.

For the past year, representatives from CPO, FS and other areas of campus have been hard at work on a complex Lean project to streamline this handoff, improve communication, eliminate redundant work and reduce costs. The CPO/FS Transition from Construction to Operation Lean Team is looking at the building process after the design of a new building has been finalized through construction and the end of the warranty period. Although the process improvement is a large undertaking, the team has high hopes that the project will solve an ongoing challenge that affects many areas of FS and CPO. As their project scope describes, “a lack of clarity in the process for transfer of building ownership and responsibility complicates both the completion of CPO projects and the subsequent operation and maintenance of newly constructed or renovated spaces by Facilities Services.”

Goals include having 100 percent of information and documentation needed for substantial completion in place, usable, and complete by planned milestones; reducing maintenance staff hours spent on corrective tasks by 50 percent; being 100 percent able to operate buildings at substantial completion; and having no unresolved issues at the time of final acceptance of the building.

Launched in November 2012, the team has been focused on gathering and quantifying information and talking to stakeholders for the past several months.

“Before you can fix a problem, you have to understand it,” says Tom Pittsford, Structural Engineer in Campus Engineering and team co-leader.

“How many hours in the last five years have we spent on corrective alterations on new buildings? It’s an eye-opener,” says Mechanical Engineer Brett Magnuson.

The Lean project has been a catalyst for quantifying and making visible the thousands of hours spent on corrective maintenance for new buildings — time and money that could be used for other maintenance activities on campus.

“We have a Kaizen group within our Lean,” says Tom, “that has extracted the FS corrective time out of AiM that has been spent on projects completed over the last few years. This time is very substantial and we will continue to monitor these costs over the years to come in order to measure our success.”

Currently, the group is at work on a number of action items, including creating an issue tracking log that will be available online for all process partners during construction; conducting informal monthly construction sessions to share project status and help manage concerns; creating a transition roadmap document for CPO construction managers; creating new, separate specification sections for FS Training and Operations and Maintenance; and implementing an internet-based document management system.

“We’re as excited as everyone else when a new building is built,” says Tom, who, along with other members of the team, is looking forward to the improvements this Lean initiative will bring to building hand-off over the long term.

If you are interested in more information on building transition process improvements, contact Tom Pittsford, 221-2794 or tomp@uw.edu.
It All Starts with Design: Input Sought on FS Design Guide Update

While the CPO/FS Transitions Lean Team is looking at the hand-off of completed buildings, another Lean team is at work improving communication between stakeholders at a much earlier phase of new building construction — the design stage — by updating and improving the FS Design Guide. The FS Design Guide (FSDG), formerly known as Facilities Design Information (FDI), “is intended as a guideline for design and construction of new University facilities,” says Brett Magnuson, Mechanical Engineer in Campus Engineering and team lead. “The manual was written in response to problems that have occurred during design, construction and operation of University facilities in an attempt to avoid historical problems, to allow flexibility for future alterations and ease of operations and maintenance.”

The team began the process of updating the FSDG in January 2014 and anticipates that it will take nine months to a year to complete. During that time, the group is actively seeking input for the design guide from FS employees. Representatives from the group will be visiting shop meetings over the next few months. You can view the FSDG online through the Facilities Services Technology Toolbox at: http://www.washington.edu/facilities/fstech. If you have feedback you would like to share or questions about the FSDG, please contact Brett Magnuson at 221-4386 or brettm@uw.edu.

UW: Champion of Sustainability

In December, the Seattle Seahawks in partnership with McKinstry recognized the UW as a Champion of Sustainability for actions taken to improve the built environment and reduce waste and energy use. Over the past eight years the UW has completed twelve energy conservation projects on the Seattle campus in partnership with McKinstry. The projects have resulted in $1.47 million in avoided utility costs and have reduced the UW’s carbon emissions by more than 19,800 metric tons while capturing more than $6.9 million in utility rebates and grants.

F2 Safety Committee Election Results

The ballots for the election of two FS representatives for the Finance and Facilities Safety Committee have been tallied. Sterling Luke, Shop 10, and Paula Lukaszek, Shop 15, have been re-elected and will begin their new terms in January 2014.

FMC All-Hands Meeting

On December 18, FMC held an all-hands meeting to recognize accomplishments and discuss strategy and directions for 2014 with the entire FMC staff.