

## HOW TO SEARCH – WAREHOUSE BIN DEFINITION

This second method of searching is based on a descriptive word or set of words to locate all similar parts within any campus warehouse and uses the Warehouse Bin Definition screen.

2 – Inventory > Warehouse Bin Definition > Search

This time we'll use the search condition Description "Contains" and the word "motherboard" from the description line in the previous search (see How to Search – 1 Inventory Part Profile). Remember Active = Yes, and you can number the fields to order the results in the browse screen:

The screenshot shows the 'Warehouse Bin Definition' search interface. The search criteria are as follows:

- Warehouse: 1
- Bin: 2
- Description: contains MOTHERBOARD
- Active: Yes
- Part: 3
- Quantity: 4

Here you get only three parts as a result compared to the manufacturer name search in the previous method. Notice that these parts are located in different warehouses on campus, MT046 is the Fire Alarm Shop and FS020 is the Stores warehouse at the Plant Services building.

Bin	Warehouse	Description	Part	Quantity
<a href="#">1148PS1202Y09X</a>	FS020	LED SWITCH CONTROLLER BOARD, 6464, MOTHERBOARD, 4100+, 562-856	1003783	2.0000
<a href="#">1199FA0105X07X</a>	MT046	MOTHERBOARD, U.T. W/CITY, 565-213	1003666	2.0000
<a href="#">1199FA0105X29X</a>	MT046	LED SWITCH CONTROLLER BOARD, 6464, MOTHERBOARD, 4100+, 562-856	1003783	2.0000

**NOTE:** All FS Stores warehouse locations begin with "FS" while warehouses located within specific shops begin with "MT."

**NOTE:** This second method of word search in the Description field can also be used in the Inventory Part Profile screen.

The screen view for the Warehouse Bin Definition is less specific than the previous screen for the Inventory Part Profile. The Warehouse Bin Definition will give the warehouse location of the part and the quantity on hand. You can access the Inventory Part Profile screen from here by clicking on the link to the Part field.

Warehouse Bin Definition		View: Select	
Bin	1199FA0105X07X	Editor	FS-TECH
		Edit Date	Mar 07, 2013 05:10 AM
Description	MOTHERBOARD, U.T., W/CITY, 565-213		
Active	Yes		
Warehouse	MT046		
Part	1003666		
	MOTHERBOARD, U.T., W/CITY, 565-213		

Quantities		Cycle Count	
Quantity	2.0000	Bin Order	1
Minimum Quantity	1.0000	Cycle Code	C
Maximum Quantity	2.0000	Start Date	
Reorder Level	1.0000	Frequency	
Reorder Quantity	1.0000		
Target Level			

**NOTE:** Make it a habit to use the green Done flag (1) to move between screens because this will preserve your search conditions. Using the browser arrows (2) can cause your search conditions to be lost and you will have to create the search again.

Inventory Part Profile		View: Select	
Part	FSS_Z_1003666	Editor	KSUTTON
		Edit Date	Jan 26, 2012 12:11 PM
Description	MOTHERBOARD, U.T., W/CITY, 565-213		

Classification		Attributes	
Class	340 FIRE PROTECTION	Type	Material
Commodity	16 FIRE ALARM SYSTEMS,	Cycle Code	C
Item	340-16 FIRE ALARM SYSTEMS,	Manufacturer	SIMPLEX GRINNELL
Green	No	Model	0565213
		MSDS Number	
		MSDS Required	No

Cost		Analysis		Quantity	
Average Cost	\$245.0000	Last Issue		On Hand	2.00
On Hand Value	\$490.00	Last Commitment		Committed	0.00
		Last Disbursed		On Order	0.00
		Last Adjustment	Dec 15, 2011 02:21 PM	Expected	2.00