

UW TOWER LOCKER POLICIES

*If you would like a locker, please contact UW Tower Operations at **206-685-5648** or send an email to uwtower@uw.edu.*

To qualify for a locker, you must be a full-time employee who works in the UW Tower. To gain access to the locker rooms you must have your floor coordinator request access online for you at <https://facilities.uw.edu/netid/form/uw-tower-building-access>. UW Tower Facilities will maintain a spreadsheet with locker numbers and users assigned to each locker.

POLICIES

- **All purple and gold lockers located outside of the locker rooms and half-size lockers located inside of the locker rooms are assigned lockers and must be used at least TWICE a week to retain your assignment.**
 - **If you are not using your locker at least TWICE a week you MUST release it.**
- Lockers are in high demand. Please be kind and inform UW Tower Operations that you are no longer using your locker so others may use it.
- The honor system is backed up by an expectation that at least three times per year all users reply to an email/survey when prompted by UW Tower Facilities requiring them to state their frequency of use and if they wish to retain their locker.
 - **Lack of a reply would constitute forfeiture and give UW Tower Operations the option of removing the contents of a locker and reassigning it.**
- **Once a year all lockers will be emptied to allow for a thorough cleaning.**
- **A nametag must be displayed on your assigned locker.**
- **Users must supply their own locks.**
- **Self-assigned lockers not officially assigned through UW Tower Operations will result in removal of lock and items.**

AVAILABLE LOCKERS

- 1) **The Women's and Men's lockers located inside the locker rooms are in HIGH DEMAND and there is a waiting list for these lockers.**
- 2) **Grey lockers** are NOT assigned lockers and are located outside of the locker rooms and can be used at any time.
- 3) **Purple lockers** are assigned lockers. They are primarily for those who intend on using the gym and are located outside of the locker rooms.
- 4) **Gold/Rider lockers** are assigned lockers. They are primarily for people who bike or walk/run to work and are located outside of the locker rooms.
- 5) **All tall lockers located inside of the locker rooms are for IMMEDIATE USE ONLY**. They should only be used while you are working out or showering.
Locks left over 24 hours will be cut off and items will be removed.



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