

## **RFQ ATTACHMENT 4**

### **Architect Selection | Design Lead for ICA Basketball Ops and H2P Center**

#### **Purpose**

The University will select the design builder first via the statute-driven RFQ & RFP process, and then work collaboratively with the selected builder to then select the design lead partner for the project.

#### **Roles**

Lou Cariello – Final selection of Design Lead (Subject to Design Builder veto)

UWAC – Recommendation of Design Lead

Architect Slating Committee – Provide a slate of qualified firms for interview

#### **Slating Committee**

Responsible for proposing a slate of 3-5 highly qualified architectural firms to be interviewed by the UW Architectural Commission. Committee is comprised of University stakeholders and representatives from the Design Build partner to include:

- University Architect
- University Landscape Architect
- UW Project Manager, Project Delivery Group
- Executive Director, Project Delivery Group (optional)
- Design Build Partner, Executive
- Design Build Partner, Project Manager
- ICA Representatives

#### **Process**

1. A project is introduced to the University of Washington Architectural Commission (UWAC) by the UW Project Manager two meetings (typically 4-6 months) prior to the interviews with UWAC. During that presentation, the University will solicit from the Commission, a list of recommended firms to invite to participate.
2. The Project Delivery Group (PDG) posts a Call for Interest in the local Daily Journal of Commerce (DJC) and to the list of architects generated by UWAC referenced in #1 above. Responses received establishes the Public Interest List of firms.
3. The Slating Committee evaluates the Public Interest List of firms based on criteria developed in partnership with the UWAC and refines this to a Long List of up to 10-15 firms to which the Design Build Partner will issue the RFQ.
4. Firms submit their SOQs, limited to 10 pages, for review by the Slating Committee and feedback from UWAC.
5. The Slating Committee considers UWAC recommendations during the Short List process to identify 3-5 firms they will bring forward for office visits and potential UWAC interviews. The Slating Committee prepares a list of clarifying questions for each of the Short List firms to address during the office visits.
6. The Slating Committee performs the office visits with the intent of testing the relationship to understand if “we can work together” and tease out their understanding of the project and relevant expertise specific to the project type. The committee brings forward the firms they feel are qualified. Office visits allow for targeted dialogue regarding the following:

- Campus Planning & Design: subject matter experts regarding campus fit and process by which the University will review projects including the governance model, UW Architectural Commission, and campus stakeholders.
  - Contractor: understanding of the contractual relationship, DB roles & responsibilities - process of continual cost estimating to meet target values, “how we work”.
  - Building occupants/users: subject matter experts regarding program goals.
7. Qualified firms the Slating Committee agrees would be good partners on the project are brought forward to interview with UWAC. The Design Build Partner should confirm at this point that any of the firms to be interviewed would be an acceptable partner. The intent of the interview is to focus on the design excellence and innovation firms will bring to projects. The interviews include:
- Slating Committee provides a summary report of what was learned in the office visits – two to three key findings relative to strengths and weaknesses - and also reports these findings to the commission prior to the interviews.
  - Building occupants/users to provide high level overview of program needs, including operational considerations if appropriate.
  - Interviews.
  - UWAC and project team deliberate collectively regarding strengths and weaknesses of each presentation.
  - UWAC deliberates in a closed door discussion and makes a recommendation to the Vice President of Facilities.
  - The Vice President of Facilities receives the UWAC recommendation and, at his or her discretion, other available information to determine the firm with which the Design Builder will negotiate an agreement.