

**Addendum #1**  
**Questions and Answers**  
**RFP for Specialty & Experiential Graphic Design**

**Q1)** The RFP states "Vendor should indicate whether they have capabilities for both design and fabrication/installation, or solely in one or the other." Will you be accepting proposals for design services only? Are you seeking turnkey design/build firms to fulfill both design and fabrication/installation services?

**A1) Yes, the University will consider proposals for design-only if the firm can demonstrate the specialized expertise requested. One of the goals of this RFP would be to partner with firm(s) who have the capabilities of providing both design and fabrication/installation services.**

**Q2)** If UW is looking for RFP respondents to fulfill both design and fabrication/installation capabilities, could we, as a design firm, bring on a company with fabrication/installation capabilities as a subcontractor? If so, would that subcontractor also need to be prequalified in the UW vendor pool for these services, or could we subcontract with a company outside of the vendor pool?

**A2) We request that responses state your firm's capabilities without the inclusion of any subcontractors for this particular RFP.**

**Q3)** Is UW wanting to engage a design/build team? Would UW prefer to award design firms separately from fabricators?

**A3) A design/build scenario is not desired. The UW would like to engage firms who are able to provide design, fabrication and installation services in-house, and will accept proposals for design-only from firms in the current vendor pool.**

**Q4)** Can qualified design teams respond to the RFQ if they weren't included in the November qualifying Vendor Pool RFQ?

**A4) This particular RFP is limited to those firms who were added to our vendor pool as a result of the November 2019 RFQ. Future opportunities would be posted at <https://facilities.uw.edu/projects/business-opportunities/solicitations>.**

**Q5) If a firm is to submit as either exclusively design or fabrication, how will that effect the overall scoring?**

**A5) Scoring will be completed according to capabilities in category of choice, if the firm selects either design or fabrication.**

**Q6) Will external links to external content included in digital submissions be viewed?**

**A6) Yes**

**-END OF ADDENDUM-**