

RFP ADDENDUM #1
 Date of Addendum: February 5, 2020

NOTICE TO ALL POTENTIAL RESPONDENTS

The Request for Proposals (RFP) is modified as set forth in this Addendum. The original RFP Documents and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby made part of the RFP. Respondent shall take this Addendum into consideration when preparing and submitting its Proposal.

SUBMITTAL DEADLINE

The submittal deadline remains the same and is not changed by this Addendum.

1.0 – SPECIFICATIONS

00 42 46	Include Specification Section 00 42 46 Work Orders in the Contract Documents (attached).
Appendix	Include the JOC Work Order Template in the Appendix (attached).
Attachment I	Include Safety and Health Qualifications Statement

2.0 – QUESTIONS AND ANSWERS

The following questions and answers are provided as a matter of information to clarify issues raised about the RFP. To the extent that changes to the RFP are required based on the questions received, the RFP has been modified as noted above in the RFP section of this Addendum.

Item	Questions and Answers
2.1	<p>Question: Page 2 of the RFP states that the current RSMeans Cost Data book will be incorporated at the time of each annual contract renewal. Please confirm that it is the University’s intent that the contractor use the 2020 cost data through the contract anniversary date, approximately April 1, 2021, at which time the contractor will begin using the 2021 cost data.</p> <p>Answer: The UW intends to allow for an annual Cost Data Book review with the annual advertisement and work order total rollover, etc. Awarded JOCs should manage the annual items and request the review from the UW. The UW is not intending to do a full pricing review, but may allow the latest version of the Cost Data book to be used for the next 12 months.</p>
2.2	<p>Question: Page 2 of the RFP states, “the coefficient shall compensate the contractor for all corporate office expense overhead, profit, bonds, insurance, and similar necessary to complete the work...” It doesn’t appear to address if field office overhead is included in the coefficient.</p> <p>a. Please clarify if field office expenses, such as onsite project management and supervision and associated travel costs are to be included in the coefficient.</p>

	<p>b. If some field office expense are to be included in the coefficient and others are to be job-charged, can the University please provide a list of what is to be included in the coefficient?</p> <p>c. If some field office expenses are to be job-charged, please clarify the mechanism for doing so. (Currently page 12 of the General Conditions excludes Project Management and Coordination from the unit price book.)</p> <p>Answer: It is expected that the co-efficient will cover office overhead and general support. All needs directly consumed and/or incorporated into a specific project/work order would be covered by general conditions, line items, or special items. General consumption pieces like cell phones, copiers, etc. and similar are not considered project-specific expenditures and should be covered in the co-efficient. Professional staff time is covered by the co-efficient.</p>
2.3	<p>Question: Page 2 of the RFP states that the UW strives to achieve at least 20% inclusion rates. Is this inclusion rate to be calculated by the contractor as the percentage of total contract award, or as the percentage of subcontracted work?</p> <p>Answer: Percentage of anticipated total contract award, \$4M.</p>
2.4	<p>Question: Please confirm that the terms “field engineer” and “project engineer” are used interchangeably in paragraph 7.3.1.</p> <p>Answer: Yes. Confirmed. Proposers should clarify titles and roles of key personnel.</p>
2.5	<p>Question: In paragraph 7.3.1, the last bullet point appears to have been cut off. Can the University please clarify what is being requested?</p> <p>Answer: Describe how your firm can expand and contract its staffing based on a fluctuating workload under the JOC Contract. It is anticipated that various levels of superintendent support will be needed when there are multiple active projects, discuss how you will...<i>Ensure the appropriate level of work management, subcontractor oversight, safety, punch and close-out at each active project.</i></p>
2.6	<p>Question: Please confirm that the example of a Site Specific Safety Plan (SSSP) and the Safety and Health Qualifications Statement are excluded from the proposal and appendix page limitations, as these items combined could be more than 20 pages.</p> <p>Answer: Site Specific Safety Plan (SSSP) and the Safety and Health Qualifications Statement should be included in the Appendix page count and should represent a project that is similar to JOC work (approx. \$350,000, occupied building, etc.)</p>
2.7	<p>Question: Please confirm that the Appendix may be 30 pages if the 15 sheets are printed front and back.</p> <p>Answer: confirmed, 15 pages front and back. (For a total of 30 pages).</p>

2.8	<p>Question: Please clarify if the letters of reference in section 7.7 are to be included in the proposal, included in the Appendix, or inserted as a separate section. Are the letters of reference counted against the page restrictions?</p> <p>Answer: Letters of reference can be included in the Appendix and counted against the appendix limitation.</p>
2.9	<p>Question: Please confirm that the following organizational elements are excluded from the 40-page proposal limitation: a) front cover, b) tabs and/or divider sheets, c) cover letter, and d) table of contents.</p> <p>Answer: Confirmed.</p>
2.10	<p>Question: Paragraph 11.0 lists the Business Equity Inclusion Plan among the three items that must be contained in the sealed package. Please clarify if the Business Equity Inclusion Plan should be separately bound, or if it should be included in the Appendix as indicated in paragraph 7.6.</p> <p>Answer: Business Equity Plan should come in with the Proposal. The interview will contain questions in response to the Plan submitted.</p>
2.11	<p>Question: Can the University please provide Attachment 1 – Safety and Health Qualifications Statement?</p> <p>Answer: Yes, included with this addenda.</p>
2.12	<p>Question: Will the University of Washington please provide the past three years of awarded JOC contracted dollar volume and its associated distribution per JOC contractor?</p> <p>Answer: For purposes of this request, the UW can share that in FY17, FY18, FY19, we have averaged approximately \$3M each year to each of the two JOCs active during that period.</p>
2.13	<p>Question: Will the University of Washington please provide the current JOC coefficients?</p> <p>Answer: .93, .9440</p>
2.14	<p>Question: Will the University of Washington please provide a list of GCs whom have held a JOC within the last 10 years with the University of Washington?</p> <p>Answer: Lease Crutcher Lewis, FORMA (Berschauer Phillips), Centennial, Brown & Root</p>

END OF ADDENDUM