



UW Power Plant Phase 1 Infrastructure Renewal, P# 205868: Project Governance

Purpose: A good project governance structure is critical for making defensible and timely decisions that allow the project to move forward expeditiously. In a complicated organization like a university, this requires a variety of perspectives to ensure the best interest of the University are being served. An appropriate governance structure should balance the potential opportunity any new project represents with the long-term goals and realities of the institution. The governance structure is developed at the very beginning of the project and remains in place throughout the project. It is the project manager's responsibility to reinforce its role enabling the project to move forward. The governance structure includes the following individuals and entities:

- **Responsible Party** – High level administrator responsible for ensuring that overall institutional objectives are met. This person is accountable for the overall success of the project. Monthly updates will be provided by the Executive Committee, including significant decisions. Any recommendations that may extend the project parameters must be made by the responsible party. The Vice President of UW Facilities will be the responsible party for this project, ensuring at a high level that all institutional objectives are met.
- **Project Executive Committee** – All major project decisions, recommendations, and trade-offs within the established parameters of the project (site, budget, schedule, financing) will be made by the Project Executive Committee, a small, high-level committee representing broad University perspectives as well as project-specific views. This group may also engage in collaborative design sessions with the Project Management Team and the Project Work Teams. It will include individuals from: Project Delivery, Finance and Administration, Facilities Services, Utilities and Operations and the office of Planning and Budgeting. The Committee will meet on a monthly basis.
- **Project Management Team (PMT)** – Day-to-day project management decisions, such as change order reviews, and minor design changes, will be made by the Project Management Team, consisting of project managers from the University, the design-builder and the lead engineering firm. This team should meet at least weekly throughout the delivery of the project.
- **Senior Management Team (SMT)** – A separate team consisting of principals from the design-builder and the lead engineering firm and the UW project director will meet quarterly to ensure that the team is working and communicating effectively and is being supported appropriately.
- **Project Working Teams** – These technical teams develop design solutions and make recommendations to the PMT and the Project Executive Committee. Members of these teams include the project managers noted above, along with designers and trade partners from the wider team and University representatives with expertise valuable to the project. . This

approach to definition and design will also integrate input from University process partners such as Campus Engineering, Environmental Health and Safety and Information Technology.