

PROJECT # _____

PROJECT NAME _____

BUILDING FACNUM _____

BUILDING NAME _____

PROJECT MANAGER _____

UW NETID _____ PHONE _____

TRANSMITTED BY _____ BOX # _____

UW NETID _____ PHONE _____

SIGNATURE _____ DATE SIGNED _____

LINE #	QUANTITY	DESCRIPTION
--------	----------	-------------

COMMENTS _____

RECEIVED BY _____ RECEIVED DATE _____

Submit this transmittal form to the Facilities Services / Engineering Services Records team with the documents listed above.

For a checklist to guide you through which documents are typically needed as a part of a project, visit <http://facilities.uw.edu/catalog/fil>.