# BID FORM PART I

TO: Board of Regents

University of Washington

Seattle, Washington 98195

The undersigned Bidder submits the following bid:

# BASE BID:

Pursuant to and in compliance with the Contract Documents, including the Advertisement for Bids and Instructions for Bidders, the Bidder hereby certifies that it has carefully examined the Contract Documents entitled:

Click here to enter PROJECT NAME.

Prepared by Click here to enter NAME OF A/E FIRM.

and the conditions affecting the Work, and being familiar with the site; and having made the necessary examinations, proposes to furnish all labor, materials, equipment, and services necessary to complete the Work in strict accordance with the Contract Documents for the above-named project for the following sum, which is hereby designated as the Base Bid:

|  |
| --- |
| **Base Bid** |
| $ |

If Allowances are not included in the bid documents, delete language that follows up to UNIT PRICES. The number of Allowances should be limited. Include brief descriptions below, and describe in detail in Section 01 21 00.

# ALLOWANCES:

The following allowances are in addition to the Base Bid amount and shall be added to the Base Bid amount to obtain the Total Base Bid amount for evaluation purposes. See Section 01 21 00 Allowances for additional information.

| **Allowance No.:** | **Description of Allowance:** | **Allowance Amount:** |
| --- | --- | --- |
|  | Click here to enter DESCRIPTION OF ALLOWANCE | $ |
|  | Click here to enter DESCRIPTION OF ALLOWANCE | $ |

|  |
| --- |
| **Total Base Bid**  **(Base Bid + all Allowances)** |
| $ |

If Unit Prices are not included in the bid documents, delete language that follows up to ALTERNATE BIDS

# UNIT PRICES:

Bidder agrees to perform the Unit Price Work for the Unit Prices stated below for any change order work that may become necessary. The estimated quantities of Unit Price Work stated below are in addition to the work included in the Base Bid. The Unit Prices shall include full compensation for the cost of labor, materials, equipment, supervision, management, overhead, profit and any other costs associated with the Unit Price Work.

Multiply the “Estimated Quantity” by Bidder’s stated “Unit Price” and insert the amount in the “Unit Price Extension Amount” column. Estimated quantities indicated on the Bid Form are for bid evaluation purposes only. Owner does not guarantee any minimum amount of Unit Price work. Quantities and measurements of actual work will determine the payment amount.

| **Unit Price No.:** | **Description of Unit Price Work:** | **(A)**  **Estimated Quantity** | **(B)**  **Unit of Measure** | **(C)**  **Unit Price** | **(D) = (A) X (C) Unit Price Extension** |
| --- | --- | --- | --- | --- | --- |
|  | Click here to enter DESCRIPTION OF UNIT PRICE |  |  | $ | $ |
|  | Click here to enter DESCRIPTION OF UNIT PRICE |  |  | $ | $ |
|  | Click here to enter DESCRIPTION OF UNIT PRICE |  |  | $ | $ |
|  | Click here to enter DESCRIPTION OF UNIT PRICE |  |  | $ | $ |

# BID EVALUATION AND AWARD:

For purposes of award, the determination of the low responsive bid shall be based upon the sum of the Base Bid and all Unit Price Extensions. The contract will be initially executed in the amount of the Base Bid only.

|  |
| --- |
| **Total Base Bid + All Unit Price Extensions**  **For Award Evaluation Purposes** |
| $ |

If Alternate Bids are not included in the bid documents, delete language that follows up to SUBCONTRACTOR LISTING REQUIREMENTS.

# ALTERNATE BIDS:

The number of bid alternates should be limited and capable of efficient pricing. Include brief descriptions, and describe in detail in Section 01 23 00.

Alternates are typically additive. If alternates are to be deductive for a particular project, replace “Additive” with “Deductive” in the third column. Consult with the University’s Project Manager.

| Alternate No.: | Description of Alternate Bids | Type of Alternate | Alternate Bid Amount |
| --- | --- | --- | --- |
|  | Click here to enter DESCRIPTION OF ALTERNATE | Additive | $ |
|  | Click here to enter DESCRIPTION OF ALTERNATE | Additive | $ |
|  | Click here to enter DESCRIPTION OF ALTERNATE | Additive | $ |

# REINSTATEMENT OF ALTERNATE BIDS:

The default time for reinstatement of alternate bids is 60 days. This may be reduced for a short-term contract or extended for a long-term contract.

The undersigned Bidder agrees that the Owner has the right, for a period of 60 days following the bid submittal deadline, to initiate or rescind acceptance of any Alternate Bid in the amount(s) quoted above.

For projects with an estimated construction cost less than $1M delete the Subcontractor Listing Requirement Section

**Add or delete Alternate rows as required,**

AE and PM should indicate N/A if project work does not include **Electrical, Plumbing and/or HVAC.]**

# SUBCONTRACT LISTING REQUIREMENT (Per new law effective July 27, 2025):

**HVAC, PLUMBING, ELECTRICAL**: List here the names of the licensed subcontractors **and proof of license** with whom the Bidder, if awarded the contract, will subcontract for performance of the work of HVAC, plumbing (as described in chapter 18.106 RCW) and electrical (as described in chapter 19.28 RCW), or to name itself for the work if it is licensed to perform the work for which it has named itself. Errors identified by the Owner in the proof of license information must be corrected by the bidder within 48 hours of submission. Substitution of any listed subcontractor may only be according to the procedure and parameters set forth in RCW 39.30.060.

Bidder shall not list more than one subcontractor for each trade identified unless subcontractors vary with bid alternates, in which case the Bidder must indicate which subcontractor will be used for which alternate.

Failure of the Bidder to list the **NAMES AND LICENSE NUMBERS** of such subcontractors shall render the bid nonresponsive, and therefore, void.

|  |  |
| --- | --- |
| **Trade** | **You must check one box for each trade. If subcontracting, you must name the subcontractor(s) you will use and the category of work.** |
| **Heating, Ventilation & Air Conditioning (HVAC)**  **BASE BID** | Name of Sub:  License No.  Category of Work:  Bidder will self-perform this work. Bidder License No.\_\_\_\_\_\_\_\_\_  N/A (Owner determined this project does not include this work) |
| **Heating, Ventilation & Air Conditioning (HVAC)**  **BID ALTERNATE NO. 1** | Name of Sub:  License No.  Category of Work:  Bidder will self-perform this work. Bidder License No.\_\_\_\_\_\_\_\_\_  N/A (Owner determined this project does not include this work) |
| **Heating, Ventilation & Air Conditioning (HVAC)**  **BID ALTERNATE NO. 2** | Name of Sub:  License No.  Category of Work:  Bidder will self-perform this work. Bidder License No.\_\_\_\_\_\_\_\_\_  N/A (Owner determined this project does not include this work) |
| **Plumbing**  **BASE BID** | Name of Sub:  License No.  Category of Work:  Bidder will self-perform this work. Bidder License No.\_\_\_\_\_\_\_\_\_  N/A (Owner determined this project does not include this work) |
| **Plumbing**  **BID ALTERNATE NO. 1** | Name of Sub:  License No.  Category of Work:  Bidder will self-perform this work. Bidder License No.\_\_\_\_\_\_\_\_\_  N/A (Owner determined this project does not include this work) |
| **Plumbing**  **BID ALTERNATE NO. 2** | Name of Sub:  License No.  Category of Work:  Bidder will self-perform this work. Bidder License No.\_\_\_\_\_\_\_\_\_  N/A (Owner determined this project does not include this work) |
| **Electrical**  **BASE BID** | Name of Sub:  License No.  Category of Work:  Bidder will self-perform this work. Bidder License No.\_\_\_\_\_\_\_\_\_  N/A (Owner determined this project does not include this work) |
| **Electrical**  **BID ALTERNATE NO. 1** | Name of Sub:  License No.  Category of Work:  Bidder will self-perform this work. Bidder License No.\_\_\_\_\_\_\_\_\_  N/A (Owner determined this project does not include this work) |
| **Electrical**  **BID ALTERNATE NO. 2** | Name of Sub:  License No.  Category of Work:  Bidder will self-perform this work. Bidder License No.\_\_\_\_\_\_\_\_\_  N/A (Owner determined this project does not include this work) |

**Structural Steel Installation and Rebar Installation:** RCW 39.30.060.1.b, requires the bidder to submit within forty-eight hours of the published bid submittal time, as amended by addenda, the names of the subcontractors with whom the Bidder will subcontract for the performance of the work of structural steel installation and rebar installation.

Please indicate whether the bidder intends to submit Part II of the Bid Form, names of subcontractors for the structural steel installation and rebar installation along with Part I of the Bid Form, or will submit Part II of the Bid Form within forty-eight hours.

Bidder has submitted Part II with Bid

Bidder will submit Part II within 48 hours of the bid submittal deadline

Failure of the Bidder to list the **NAMES AND LICENSE NUMBERS** of such subcontractors shall render the bid nonresponsive, and therefore, void.

# SALES TAX:

None of the sums stated in the foregoing include Washington State Sales Tax, except as designated in Article 4 of the Instructions for Bidders.

# TIME OF COMPLETION AND LIQUIDATED DAMAGES:

The undersigned Bidder agrees, if awarded the Contract, to complete the Work of the Contract within the number of calendar days specified in Supplemental Conditions, Section 00 73 00, and also agrees to the amounts specified for Liquidated Damages. It is further agreed that the time for completion of the Work described herein is a reasonable time considering the average climatic range and usual industrial conditions prevailing in the locality.

# TRENCH EXCAVATION SAFETY PROVISIONS:

If the Contract Documents contain any work which requires trenching exceeding a depth of four feet, all costs for adequate trench safety systems shall be identified as a separate bid item in compliance with Chapter 39.04 RCW and WAC 296-155-650. The purpose of this provision is to ensure that the Bidder agrees to comply with all the relevant trench safety requirements of Chapter 49.17 RCW. This bid amount shall be considered as part of the Base Bid set forth above. Bidder must include a lump sum dollar amount in blank below (even if the value is $0.00) to be responsive.

Insert "N/A" for Trench Excavation Safety Provisions only if you are certain that no trench excavation exceeding four feet is within the scope of the Work.

Trench Excavation Safety Provisions Only: $

# CONTRACT AND BONDS:

If the Owner awards a contract based on this bid within sixty (60) days of the bid submittal deadline, the Bidder agrees to execute a contract for the above work, for compensation computed from the above stated sums, on the University of Washington Public Works Contract form, and to furnish Payment and Performance Bonds and acceptable evidence of insurance as required by the Contract Documents.

# BID GUARANTEE:

Pursuant to paragraph 5 of the Instruction to Bidders, Section 00 21 00, Bidder hereby certifies that it has furnished a bid guarantee for no less than 5% of the base bid, and that such guarantee accompanies this Bid Form.

The successful bidder shall submit an executed Contract, Payment and Performance Bonds, and acceptable evidence of insurance within seven (7) calendar days after receipt of award notice and Public Works Contract form from the Owner. If the successful bidder, upon award of a contract by the Owner, fails to execute the Public Works Contract or submit the Payment and Performance Bonds and acceptable evidence of insurance as required within the time specified, Owner may revoke the award. Should the successful bidder fail to enter into a contract with Owner, the bid guarantee may be retained by Owner as liquidated damages, not as a penalty.

If a contract is not awarded within sixty (60) days after the bid submittal deadline, or if the bidder delivers a signed Public Works Contract, Payment and Performance Bonds, and acceptable evidence of insurance, then the certified or cashier’s check or cash submitted as the bid guarantee shall be returned to the bidder, or the Bid Bond shall become void.

**DECLARATION:**

Bidder acknowledges that they are in compliance with all of the responsible bidder requirements under RCW 39.04.350, including: having a certificate of registration under RCW 18.27 prior to bidding; a UBI number; industrial insurance coverage if required under Title 51 RCW; an employment security number under Title 50; and a state excise tax registration number under Title 82 and have received training on requirements related to public works and prevailing wage by Labor and Industries or approved training provider under RCW 39.04.350, and chapter 39.12 or are exempted by Labor and Industries. https://secure.lni.wa.gov/verify. Bidder affirms they are not disqualified from bidding on any public works contract under RCW 39.06 or RCW 39.12.065(3) or on the System for Award Management, (sam.gov). Bidder will provide proof of these requirements if requested.

Bidder agrees to adhere to the non-discrimination requirements during the bidding and performance of the Work as required by Section 5.06 of the General Conditions.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Bidder’s Business Name: | | | | |
| Type of Business:  Sole Proprietorship  Partnership  Corporation (State of Incorporation:\_\_\_)  Other | | | | |
| Physical Business Address (Must not be a P.O. Box): | | | | |
| Owner: | | State: | | Zip Code: |
| Business Telephone Number: | Business Fax Number: | | Business E-mail Address: | |
| State of Washington numbers for the following: | | | | |
| Contractor Registration No.: | UBI No.: | | Employment Security Dept. No.: | |
| Receipt is hereby acknowledged of Addenda No(s).: \_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_ | | | | |

# OFFICIAL AUTHORIZED TO SIGN FOR BIDDER:

|  |  |
| --- | --- |
| "I certify (or declare) under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct": | |
| Signature: | Date: |
| Print Name and Title | Location or Place Executed: (Owner, State) |

For projects with an estimated construction cost of less than $1 million, delete language from here to END OF SECTION. Retain “END OF SECTION.”

For other projects, if a blank page appears between here and Part II of the bid form in Review Final mode:

* Right click in the paragraph BID FORM at the top of Part II.
* Select Paragraph.
* Click on the Line and Page Breaks tab.
* Uncheck “Page break before”.

AE and PM should indicate N/A if project work does not include structural steel installation or rebar installation

**BID FORM PART II:**

* ***PART II:* (To be submitted by email to** [**PDGbids@uw.edu**](mailto:PDGbids@uw.edu) within forty- eight hours of the bid submittal date and time indicated in Section 00 11 00)or as amended in addenda.

**Bidder’s Business Name**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# A. Structural Steel Installation, and Rebar Installation subcontractors

List here the names of the subcontractors with whom the Bidder, if awarded the contract, will subcontract for performance of the work of structural steel installation, rebar installation, or to name itself for the work if it is licensed to perform the work for which it has named itself. Substitution of any listed subcontractor may only be according to the procedure and parameters set forth in RCW 39.30.060.

|  |  |
| --- | --- |
| **Trade** | **You must check one box for each trade. If subcontracting, you must name the subcontractor(s) you will use and the category of work.** |
| **Structural Steel Installation** | Name of Sub:  License No.  Category of Work:  Bidder will self-perform this work. Bidder License No. \_\_\_\_\_\_\_\_\_\_  N/A (Owner determined this project does not include this work) |
| **Structural Steel Installation**  **BID ALTERNATE NO. 1** | Name of Sub:  License #  Category of Work:  Bidder will self-perform this work. Bidder License No. \_\_\_\_\_\_\_\_\_\_  N/A (Owner determined this project does not include this work) |
| **Structural Steel Installation**  **BID ALTERNATE NO. 2** | Name of Sub:  License No.  Category of Work:  Bidder will self-perform this work. Bidder License No.\_\_\_\_\_\_\_\_\_\_\_  N/A (Owner determined this project does not include this work) |
| **Rebar Installation 1**  **Base Bid** | Name of Sub:  License No.  Category of Work:  Bidder will self-perform this work. Bidder License No.\_\_\_\_\_\_\_\_\_  N/A (Owner determined this project does not include this work) |
| **Rebar Installation**  **BID ALTERNATE NO. 1** | Name of Sub:  License No.  Category of Work:  Bidder will self-perform this work. Bidder License No.\_\_\_\_\_\_\_\_\_  N/A (Owner determined this project does not include this work) |
| **Rebar Installation**  **BID ALTERNATE NO. 2** | Name of Sub:  License No.  Category of Work:  Bidder will self-perform this work. Bidder License No.\_\_\_\_\_\_\_\_\_  N/A (Owner determined this project does not include this work) |

END OF SECTION