



CAPITAL PLANNING & DEVELOPMENT

UNIVERSITY of WASHINGTON

Planning & Management

Date Received by UW

CONSTRUCTION INVOICE VOUCHER

Instructions to Vendor or Claimant: Submit this form to claim payment for materials, merchandise or services.		INVOICE DATE	INVOICE NUMBER	PURCHASE ORDER NO.
VENDOR/CLAIMANT-NAME			U.S. TAXPAYER I.D. NUMBER	
REMITTANCE ADDRESS			UNIVERSITY OF WASHINGTON	
			PROJECT NUMBER	
CITY	STATE	ZIP CODE	PROJECT NAME	
VENDORS CERTIFICATE: I certify under penalty of perjury under the laws of the State of Washington that the totals listed herein are true, correct, and proper charges for materials, merchandise or services furnished to the University of Washington.				
SIGNATURE		DATE		

Subtotal plus Sales tax _____ % less Retainage _____ % [please specify type of retainage] adjustment specify: _____ Total amount due this request	Amount
	\$ -

DO NOT WRITE BELOW THIS LINE

ACCOUNTING DETAIL							
Item Above	Budget Number	Expended Code			Cost including Sales Tax and Freight	Notes	LIQ
		OBJ	SUB	SSUB			
Purchase Order Number		INVOICE TOTALS			\$ -	Final Invoice? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Departmental Approval (Accounting)			Goods/ Services Received & Approved By			Approval Date	
			Print Name & Sign				