UNIVERSITY OF WASHINGTON Capital Planning and Development	**Special Capital Projects** **Hazmat Design Scope Development**

Special Capital Projects *Feb-17*

Criteria for this hazmat design process:
JOC projects
Administering Group:
CPO SCP (Amy Engel, Becki Eatch)
CPO Hazmat (Molly Polk)
EH&S (John Kelly)
Additional Members:
CPO Project Managers (PMs)
Managers (CMs) who perform JOC projects
Term Hazmat Consultants (currently Argus, PBS and URS)
Term Job Order Contractors (currently Forma and Centennial)

Procedure:

1. PDM or PM either a) contracts with one of the Term Hazmat Consultants for a Hazardous Material Survey (Survey), to be completed during design phase; or b) puts in a Work Order through Facilities Services to complete a Good Faith Survey.

2. PM/PDM then selects one of the options below:

OPTION 1 – Abatement is to be completed by UW Facilities Term Abatement Contractor prior to NTP on project work.

a. PM/PDM submits Work Order through Facilities. UW Asbestos Coordinator acts as AHERA Designer and supervises Abatement work for the project.

b. Copy of Survey is given to JOC to be kept onsite throughout all project work.

OPTION 2 – Abatement is to be completed by UW Facilities Term Abatement Contractor in conjunction with project work.

a. PM/PDM submits Work Order through Facilities. UW Asbestos Coordinator acts as AHERA Designer and supervises Abatement work for the project.

b. Asbestos Coordinator and Term Abatement Contractor Lead attend Pre-Pricing Walkthrough.

c. Copy of Survey is given to JOC to be kept onsite throughout all project work.

OR

OPTION 3 – Abatement is to be part of JOC project scope.

a. Based on complexity of Abatement, Term Hazmat Consultant advises whether HA-series design drawings are required. If required, Consultant provides these drawings, based on the scope of the project work.

b. JOC is provided a copy of HA-series drawings (if required) and Survey prior to Pre-Pricing meeting. JOC maintains copy of Survey onsite throughout course of all project work.

c. AHERA Designer, from the Hazmat Consultant company, and UW ACM assigned to project, are required to attend the JOC Pre-Pricing Meeting.

d. Based on the scope of work agreed upon during Pre-Pricing Mtng, the AHERA Designer, from the Hazmat Consultant company, completes the 'JOC Abatement Design Scope' form (**see sheet 2 of this workbook**) and submits form to PM/PDM within two days.

e. PM/PDM reviews 'JOC Abatement Design Scope' form. If PM/PDM agrees that the conclusions on the form represent the items agreed upon within the Pre-Pricing meeting, then PM submits the JOC Abatement Design Scope form to the JOC with the Request for Pricing (RFP).

f. If inconsistencies are found, PM/PDM to consult with AHERA Designer to clarify abatement scope.

g. Work designated on the JOC Abatement Design Scope form is considered part of the project scope of work.

h. If asbestos abatement is required as part of the scope of work, the PM/PDM contracts with the Hazmat Consultant to provide Monitoring and Oversight services for the abatement.

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JOC Abatement Design Scope

Date Prepared: _____

Project Name: _____

Project Number: _____

UW Project Manager	_____	UW Construction Manager	_____
Consultant Company	_____	JOC Contractor	_____
AHERA Designer (print)	_____	JOC Project Superintendent	_____
Designer's Signature	_____	JOC Abatement Subcontractor	_____
Certification & Expiration	_____	JOC Abatement CAS	_____

The following Abatement Scope of Work is based upon:

1) The AHERA Good Faith Survey conducted by _____ dated _____.

2) Project design documents prepared by _____ dated _____, and labeled as project phase _____;

3) The University of Washington Job Order Contracting Master Specifications; and

4) The Pre-pricing meeting held at _____ (time) on _____ (date) at _____ (location). The following people were in attendance at this meeting:

_____

_____

_____

_____

_____

Item No.	Material to be Abated	Specific Location and/or Drawing reference	Quantity	Means (if specified), or other notations

University of Washington
Capital Planning and Development

JOC Abatement Design Scope

Date Prepared: _____

Item No.	Material to be Abated	Specific Location and/or Drawing reference	Quantity	Means (if specified), or other notations