

University of Washington

Project Delivery Group

Non-Conformance Report (NCR)

Project Name: _____

NCR No. _____

Project No. _____

Date: _____

Contractor: _____

Subject _____

Spec. Section _____

Dwg. Ref. _____

Item of Non-Conformance/Corrective Action Required

Reported By _____

Date _____

Contractor Response, Intended Method and Date of Repair

Contractor Signature _____

Date _____

Proposed corrective action: ☐ Approved by _____
☐ Not Approved

Date _____

Verification of corrective action completed by _____

Date _____

This notice is not authorization for an increase in contract amount or an extension of the contract completion date. Notification must be given in accordance with the contract documents, if any response causes a change to the contract documents.