

	Capital Projects
	Hazmat Design Scope Development

Criteria for this hazmat design process:

JOC projects

Administering Group:

UW Facilities

EH&S

Additional Members:

PDGH Project Managers (PMs)

Managers (CMs) who perform JOC projects

Term Hazmat Consultants

Term Job Order Contractors

Procedure:

1. PDM or PM either a) contracts with one of the Term Hazmat Consultants for a Hazardous Material Survey (Survey), to be completed during design phase; or b) puts in a Work Order through Facilities Services to complete a Good Faith Survey.
2. PM/PDM then selects one of the options below:

OPTION 1 – Abatement is to be completed by UW Facilities Term Abatement Contractor prior to NTP on project work.

- a. PM/PDM submits Work Order through Facilities. UW Asbestos Coordinator acts as AHERA Designer and supervises Abatement work for the project.
- b. Copy of Survey is given to JOC to be kept onsite throughout all project work.

OPTION 2 – Abatement is to be completed by UW Facilities Term Abatement Contractor in conjunction with project work.

- a. PM/PDM submits Work Order through Facilities. UW Asbestos Coordinator acts as AHERA Designer and supervises Abatement work for the project.
- b. Asbestos Coordinator and Term Abatement Contractor Lead attend Pre-Pricing Walkthrough.
- c. Copy of Survey is given to JOC to be kept onsite throughout all project work.

OR

OPTION 3 – Abatement is to be part of JOC project scope.

- a. Based on complexity of Abatement, Term Hazmat Consultant advises whether HA-series design drawings are required. If required, Consultant provides these drawings, based on the scope of the project work.
- b. JOC is provided a copy of HA-series drawings (if required) and Survey prior to Pre-Pricing meeting. JOC maintains copy of Survey onsite throughout course of all project work.
- c. AHERA Designer, from the Hazmat Consultant company, and UW ACM assigned to project, are required to attend the JOC Pre-Pricing Meeting.
- d. Based on the scope of work agreed upon during Pre-Pricing Mtng, the AHERA Designer, from the Hazmat Consultant company, completes the 'JOC Abatement Design Scope' form (**see sheet 2 of this workbook**) and submits form to PM/PDM within two days.
- e. PM/PDM reviews 'JOC Abatement Design Scope' form. If PM/PDM agrees that the conclusions on the form represent the items agreed upon within the Pre-Pricing meeting, then PM submits the JOC Abatement Design Scope form to the JOC with the Request for Pricing (RFP).
- f. If inconsistencies are found, PM/PDM to consult with AHERA Designer to clarify abatement scope.
- g. Work designated on the JOC Abatement Design Scope form is considered part of the project scope of work.
- h. If asbestos abatement is required as part of the scope of work, the PM/PDM contracts with the Hazmat Consultant to provide Monitoring and Oversight services for the abatement.

JOC Abatement Design Scope

Project Name:

Project Number:

UW Project Manager

UW Construction Manager

Consultant Company

JOC Contractor

AHER/PDGH Project Managers (PMs)

JOC Project Superintendent

Designer's Signature

JOC Abatement Subcontractor

Certification & Expiration

JOC Abatement CAS

The following Abatement Scope of Work is based upon:

- 1) The AHERA Good Faith Survey conducted by _____ dated _____.

2) Project design documents prepared by _____ dated _____, and labeled as project phase _____;

3) The University of Washington Job Order Contracting Master Specifications; and

4) The Pre-pricing meeting held at _____ (time) on _____ (date) at _____ (location). The following people were in attendance at this meeting:

Item No.	Material to be Abated	Specific Location and/or Drawing reference	Quantity	Means (if specified), or other notations