

APPENDIX A

Many of these forms can be obtained in fill-in format at <http://cpd.uw.edu/business/contractors-forms>

- 00 21 13 Instructions to Bidders
 - ❖ Job Order Contract
- 00 42 46 Work Orders
 - ❖ JOC-Work Order Authorization
- 00 73 20 Contractor Performance Evaluation Program
 - ❖ Contractor Performance Evaluation Report
- 01 25 00 Substitution Procedures
 - ❖ Substitution Request Form
- 01 26 00 Contract Modification Procedures
 - ❖ Public Works Change Order Proposal (COP) (not used for JOC)
 - ❖ COP Equipment Rates (not used for JOC)
 - ❖ L&I Intents/Affidavits and Prevailing Wage Source (Web Sources)
- 01 29 76 Progress Payment Procedures (Pay Application)
 - ❖ Retainage Bond
 - ❖ Application and Certificate for Payment on Contract
 - Construction Invoice Voucher
 - Monthly Subcontractors List and Certifications
 - Certificate of Payment of Labor and Materials (due with Final Pay Application for each work order)
- 01 31 00 Project Management and Coordination
 - ❖ Request for Information (RFI)
 - ❖ Non-Conformance Report (NCR)
- 01 35 23 Owner Safety Requirements
 - ❖ Contractor Declaration and Reporting Form from Department of Homeland Security (DHS)
- 01 32 16 Construction Schedule
 - ❖ Short Interval Schedule
- 01 45 00 Contractor Quality Control (CQC)
 - ❖ Contractor Quality Control Daily Report
- 01 50 00 Temporary Facilities and Controls
 - ❖ Utility Shutdown Request
 - ❖ Utility Shutdown Request for work at Harborview Medical Center
- 01 77 00 Close Out Procedures
 - ❖ SustainAbility Scorecard
- 02 52 00 Asbestos Removal / Hazmat Abatement
 - ❖ Contractor Acknowledgement of Asbestos Hazard Training, Respiratory Training and Agreement to Undertake all Required Precautions
 - ❖ Certificate of Clearance Form
 - ❖ JOC Abatement Design Form and Procedure