REQUEST FOR BIDS

University of Washington

Click here to enter PROJECT NAME AND NUMBER.

Bid Due Date: Click here to enter DATE OF BID OPENING.

A/E’s estimate: $Click here to enter ESTIMATED CONSTRUCTION COST.

We should provide a minimum 3-week bid period. After entering and revising the bid opening date in the field above, update all occurrences of the bid opening date in this section.

**Bid Submittal:** Sealed bids are requested by the University of Washington Facilities, Project Delivery Group. Please visit

[https://university-of-washington.public-portal.us.workdayspend.com/](https://urldefense.com/v3/__https:/university-of-washington.public-portal.us.workdayspend.com/__;!!K-Hz7m0Vt54!nh6jHpgB_Meu9adIAkycoOYRSdUKJhoHo3hu1-u7ElXHoGatWffhw4FThsGTX91jO67Tto_UQ1mJII0$)

to view this opportunity. Firms must register on Workday Strategic Sourcing, the UW - Facilities electronic bidding system, to download and respond to this request for bids.

Select one of two options for the deadline for receiving bids. Delete the option not selected.

The first option is for projects with an estimated construction cost of less than $1 million.

The Bid Form will be received up to 3:00 p.m. on Click here to enter DATE OF BID OPENING. Bids received after the date and hour above stated will not receive consideration. Bids will then be publicly opened and read aloud via Zoom only (current version required) (Enter Zoom meeting information at 3:15 p.m. Bid results will be published to the UW Facilities website.

The second option is for projects with an estimated construction cost equal to or greater than $1 million.

Part I of the Bid Form will be received up to 3:00 p.m. on Click here to enter DATE OF BID OPENING.. Bids will then be publicly opened and read aloud via Zoom only (current version required) (Enter Zoom meeting information at 3:15 p.m.. Part II of the Bid Form will be received within 48 hours of the published bid submittal time as amended by addenda. Bid results will be published to the UW Facilities website including any revisions due to the subcontractor listing. Bids received after the date and hour specification, as amended by addenda, will not receive consideration.

**Specifier** – Select the appropriate Critical Patient Care Roster(s) to be inserted into the blank below.

Note: If using Roster A, *only* Roster A members may bid on the project; however, if using Roster B, *both* Roster A and Roster B members may bid on the project.

Critical Patient Care Roster A

Critical Patient Care Rosters A & B

Only bidders who are on the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ at the time of bid receipt may bid on this project.

Bids will be received by the University of Washington through Workday Strategic Sourcing at the above mentioned time and place.

**Project Description:** The project includes the following work: *[Include a summary description of the work, enough so that contractors, especially diverse firms, can decide if this is a project they want to bid. Limit detail.]*

**Questions:** Questions about this project should be directed to: *[Fill in the information below.]*

A/E Name: Click here to enter FIRM NAME.

Contact Person: Click here to enter NAME.

Phone Number: Click here to enter PHONE NUMBER.

Consult with University’s Project Manager to determine if a pre-bid meeting will be held. If there will be a meeting, select one of two options and enter the date, time, and location. Delete the option that do not apply. If there will be no meeting, delete all options. Since the Roster contains Pre-Qualified contractors there should be no requirement to have a mandatory site meeting – for exceptions please discuss with project director.

The first option is for projects where the site is not restricted. During winter months consider pre-bid meetings for the afternoon in case of campus delays.

## **Pre-Bid Site Meeting:** The Project site is available for inspection by prospective bidders at a pre-bid site meeting and walk-through at Click here to enter TIME. on Click here to choose or enter DATE OF PRE-BID SITE MEETING. at Click here to enter PLACE..

The second option is for projects where the site is restricted.

## **Pre-Bid Site Meeting:** The Project site is available for inspection by prospective bidders at a pre-bid site meeting and walk-through at Click here to enter TIME. on Click here to choose or enter DATE OF PRE-BID SITE MEETING. at Click here to enter PLACE. Access to the project site is restricted. This will be the only opportunity for bidders to visit the Project site.

**Bid Documents:** Bid documents may be viewed without registration. Bidders are required to register with Workday Strategic Sourcing in order to download plans, specifications, and addenda for this Project, and to submit their bid. To register, go to [https://go.scoutrfp.com](https://go.scoutrfp.com/rfps/public/278462).

**Bid Guarantee:** A surety company bid bond on a form acceptable to Owner, a cashier's check or a certified check payable to the order of University of Washington, or cash, shall accompany each bid in an amount not less than five percent (5%) of the Base Bid. No bidder may withdraw its bid after the bid due date and timer, unless the award of the contract is delayed for a period exceeding 60 days.

**Subcontractor Payment Reporting Requirements**: The awarded Contractor is obligated to complete the vendor registration in Access Equity. Access Equity is a secure online vendor management system (B2Gnow). Confidential information (Tax ID, etc.) will not be published. Prime Contractors that have previously registered with B2Gnow for any public entity must verify the system has updated information. Contractors can access the system at <https://omwbe.diversitycompliance.com/> or through a direct link on the Office of Minority and Women’s Business Enterprises (OMWBE)  website at: <https://omwbe.wa.gov/>.  Every month the Prime Contractor is required to report payments made to all Subcontractors and Subconsultants through the Access Equity system. This monthly reporting information includes total payment in dollars made to the Subcontractor and Subconsultant, payment dates, and any additional information required to verify payment to Subcontractors and Subconsultants. The Prime Contractor will enter this payment information into the Access Equity system, and the Subcontractors and Subconsultants will verify this payment information in the system. Online training is available through the Access Equity/B2Gnow system. This requirement applies to both Prime Contractors, Subcontractors, and Subconsultants.

For projects with an estimated construction cost of less than $1 million, delete the Apprentice Utilization paragraph.

**Apprentice Utilization:** Mandatory apprentice utilization of at least 15% of the total labor hours worked on the contract is required. Apprentices must be registered as apprentices with the State Apprenticeship and Training Council. Bidders may contact the Department of Labor & Industries, Apprenticeship Program at 360-902-5320 to obtain information on apprenticeship programs. The Contract includes monetary incentives for meeting the goals, and monetary penalties for not meeting the goals. The costs associated with meeting these requirements are included in the bid amount. Prior to issuance of the Notice to Proceed, the Contractor will be required to submit to the Owner an Apprenticeship Utilization Plan.

**BUSINESS EQUITY:** The University of Washington is committed to providing optimal opportunity for participation in contracting by **Business Equity Enterprises (BEE)**. The University of Washington defines a **Business Equity Enterprise (BEE)** as *“any entity licensed to do business in the State of Washington, including a corporation, partnership, sole proprietorship, or other legal entity that meets any of the following:”*

***Certified Business Enterprise (CBE)*:** ***Any*** business enterprise certified with the Washington State **O**ffice of **M**inority and **W**omen’s **B**usiness **E**nterprises.

***Lesbian/Gay/Bisexual/Transgender Business Enterprise (LGBTBE)*:** More than 50% owned and controlled by at least one person who is a member of the LGBT community.

***Minority Business Enterprise (MBE)*:** More than 50% owned and controlled by at least one person who is a member of one or more of the following minority groups:

* Asian Pacific American
* Black American
* Hispanic American
* Native American
* Subcontinent Asian American

***Minority Women’s Business Enterprise (MWBE)*:** More than 50% owned and controlled by at least one woman who is a member of one or more of the above minority groups.

***Small Business Enterprise (SBE)*:** A business entity that:

* Can attest that it is owned and operated independently from all other businesses and
* Conforms to the U.S. Small Business Administration Size Standards of the North American Industry Classification System (NAICS) Codes in which it is to be engaged at the UW; **or**
* Is certified with the OMWBE.

***Veteran’s Business Enterprise (VBE)*:** Certified with the Washington State Department of Veteran’s Affairs (DVA)

***Women’s Business Enterprise (WBE)*:** More than 50% owned and controlled by one or more women.

The University of Washington has determined that an overall aspirational goal of 20% Business Equity Enterprise (BEE) utilization, inclusive of 15% minority and women-owned business utilization, is practicable and attainable on this construction project; that goal is negotiable based upon the specialized nature of the work and the relative availability of BEE to perform the specific work scopes identified in this project. **The University of Washington welcomes the participation of all BEE, irrespective of gross revenues, including those that are self-designated and those that are state (OMWBE) certified.** Participation may be on a direct basis in response to this invitation to bid, or as a subcontractor or supplier.

**Safety Plans:** Prior to the issuance of the Notice to Proceed, the Contractor will be required to submit to the Owner a copy of its company safety program. See Modifications to the General Conditions, Part 5 for details.

The Owner reserves the right to reject any or all bids and to waive as an informality any irregularities in the bids received.